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GOVERNMENT OF TELANGANA
TELANGANA FIRE, DISASTER RESPONSE EMERGENCY AND
CIVIL DEFENCE, DEPARTMENT, HYDERABAD

From:

The Director General,
Telangana Fire, Disaster Response,
Emergency and Civil Defence,
Department, Hyderabad.

To:

The Special Chief Secretary to Government,
Home (Fire Services-IV) Department,
Telangana, Hyderabad.

Rc.No.1307/MSB/2025, Dated: -05-2025.

Sir,

Sub: Telangana Fire, Disaster Response – Emergency and Civil Defence,
Department – MSB Section - Amendment to G.O.Ms.No.44 Home
(Services. IV) Department, dt.24-06-2023- Regarding.

- Ref: 1.This Office Lr.Rc.No.1307/MSB/2023, dt: 16-03-2023,
2.G.O.Ms.No.44 Home(Services.IV) Department, dt.24-06-2023.
3.This Office Lr.Rc.No.1307/MSB/23, dated:11-07-2023,
4. Letter. Rc. No.Nil, dated 10-08-2023 of Fire Safety Systems
Integrators Association.
5.This Office Memo.Rc.No.1307/MSB/2023, 24-08-2023.
6.committee recommendation letter dated 04-11-2023,
7. Letter. Rc.No.Nil, dated 27-01-2024 of Fire Safety Systems
Integrators Association.
8. This office Memo Rc,No.1307/MSB/2023,dt:31-01-2024,
9.This Office Memo.Rc.No.1307/MSB/2023, 19-10-2024.
10. Letter No.VI-14022/03(III)/2024, -DGCD(F), dt.28-02-2025,
of Sri P.R.Lonkar Fire Adviser/ Member Secretary, SFAC,
Government of India Ministry of Home Affairs New Delhi.
11.This office letter dated 2954/MSB/2024, Dated 06-03-2025.
12.Committee recommended report dated 29-02-2025.

Vide reference 2nd cited, Govt., has issued Guidelines for Empanelment of
Licensed Agencies for Conducting Third Party Audit and for installation of Fire
Prevention and Protection Measures to implement the same in the Department and
take necessary action in this regard.

Contd.... 02..page.

2) Vide reference 3rd cited, letter has been sent to the concerned authorities for publication of the said Government order and in the reference cited 2nd and the same was published in all editions of leading newspapers for countrywide circulations. A total of (36) applications were received for empanelment of agencies for Conducting Third- Party Audit and for installation of Fire Prevention and Protection Systems to implement the same in the Department.

3) Subsequently vide this office memo. 5th cited, a Committee has been constituted to go through the applications and finalize the applications for the empanelment of agencies for Conducting Third- Party Audit and for installation of Fire Prevention and Protection Systems.

4) Vide reference 6th cited, the Committee has recommended only (06) Agencies out of 36 applications and the same has been informed to the concerned through letters.

5) Vide reference 4th cited, the Fire Safety Systems Integrators Association requested that, there are lot of members in their association who does not fit into required qualification or turn over, as per the Empanelment guidelines laid in the said Government Order at reference cited 2nd and to categorize the eligibility criteria and at least allow them to take up work for low rise buildings.

6) Once again vide reference 7th cited, on 27-01-2024, the Fire Safety Systems Integrators Association requested for amendment of G.O.Ms.No.44, Home (Services.IV) Department, dt.24-06-2023 at reference cited 2nd replacing with practical possible turnover and qualification requirements as per the Fire safety market value of Telangana State, the empanelment procedure may in more transparent way seeing it not just as license to work but employment to group who are into this business since decades they will be left with no other option rather than approaching.

7) Accordingly, vide this office reference 8th cited, the Committee was constituted to scrutinize the applications of Fire Safety Systems Integrators Association to submit remarks for sending the amendment proposal to G.O.Ms.No.44, Home (Services.IV) Department, dt.24-06-2023 and submit their recommendations. Further, vide reference 12th cited, the committee has submitted their report suggesting certain modifications to G.O. Ms. No 44, Home (Services.IV) Department, dt. 24-06-2023.

8). A meeting was held on 28-03-2025 under the chairpersonship of the Chief Secretary, at the 6th Floor, CS conference Hall, Dr.B.R.Ambedkar Telangana Secretariat, Hyderabad with the Task Force constituted under the Cabinet Secretariat, to facilitate EODB in the States and Senior Officials from the Govt., of Telangana/HODs/Industry Associations to deliberate on reducing regulatory compliance burden and Decriminalization of Minor Offences in the State.

9). In the above review meeting, discussion was held on dossier issued by the Government of India, in which one of the Fire Department priority areas includes the need for Third Party Inspections and the broad outlines include the need for

- a) A performance based ranking system for Third Party Providers should be implemented enabling stake holders to choose reliable options based on Quality, timelines and affordability.
- b) A system to collect feedback on third – party services should ensure continuous improvement and accountability.
- c) Tools like IoT and AI can improve inspection accuracy and enable pro-active Compliance tracking.
- d) A State /National portal will manage empanelment/rankings/feedback/ and service tracking for transparency and efficiency.

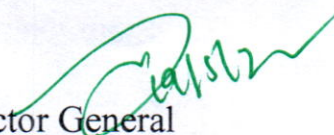
10). It is also to inform that, Director General, Fire Services, Civil Defence & Home Guards, Ministry of Home Affairs, Government of India, New Delhi has constituted a Sub-Committee on “**Third party Audit in high rise buildings and Regulations for Fire NOC consultants**” on the sidelines of 44th Standing Fire Advisory Committee meeting held in Nagpur in 2024 with Telangana Fire, Disaster Response, Emergency and Civil Defence, Telangana Fire, Disaster Response, Emergency and Civil Defence, Department, as Chairman with the following members from other states.

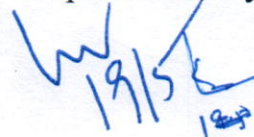
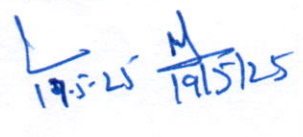
- (i) Director General Fire Services, Telangana – Chairman
- (ii) Director, West Bengal Fire Service- Member
- (iii) Director, Andhra Pradesh Fire Services,- Member
- (iv) Sh.Aman Sharma, Dy.Director, UP Fire Services- Member
- (v) Sh Sanjeev Raina, ED,(HSE) BPCL –Member
- (vi) Shri Vinod Kapse, Consultant, NFPA, - Member

11). The committee has submitted its report on 06-03-2025 which was discussed in detail and then the same was approved (copy enclosed) in the 45th Standing Fire Advisory Committee meeting held in Hyderabad from April 9th to 11th 2025 in the reference cited 11th.

12). In view of the above, it is requested to issue necessary amendment orders to G.O.Ms.No.44, Home (Services. IV) Department, dt.24-06-2023 based on the report submitted to Director General, Fire Services, Civil Defence, Home Guards & Fire Services, Ministry of Home Affairs, Government of India, New Delhi in para-11 above and the EODB requirements explained in para-09.

Yours sincerely,


Director General
Telangana Fire, Disaster Response,
Emergency and Civil Defence,
Department, Hyderabad.

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**TELANGANA FIRE DISASTER RESPONSE EMERGENCY AND
CIVIL DEFENCE DEPARTMENT**

**Report on Empanelment of Third Party Fire & Life Safety Auditors and Third Party
Fire & Life Safety System Integrators**

**Need for Empanelment of Third Party Fire & Life Safety Auditors and Third Party
Fire & Life Safety System Integrators:**

- i. The Fire Services Department is responsible for addressing the fire accidents across the state. The Fire Department ensures that the impact of the fire accidents are mitigated to a large extent by ensuring the installation of adequate and suitable firefighting equipment in vulnerable buildings or those buildings where the probability of loss of property / lives is high. They include factories, schools, hospitals, offices, high rise buildings, residential buildings, malls, etc.
- ii. The preventive approach helps the Fire Department in minimizing the damage to the property and the loss of lives when fire accidents erupt on the premises. The Fire Department responds very quickly, and the firemen reach the fire accident site within a few minutes. However, the fire prevention and mitigation at the premises can only be done effectively if the firefighting equipment at the site is of the right quality and if the personnel at the site are properly trained in the use of such equipment.
- iii. The Fire Department issues Fire Safety Certificate (FSC) or Fire No Objection Certificate (Fire NOC) to the applicants based on the building drawings and other needed material. This FSC permits the builders to go ahead with the construction and the FSC has details of the firefighting equipment that the builders must provide on the premises. Prior to the occupancy of the premises, the Fire Department inspects the premises and gives clearance for occupancy after checking the equipment provided at the site.
- iv. The inspection is carried out at the premises with a view to checking the quality and the quantity of the installed firefighting equipment with reference to the prescribed requirements. As the firefighting equipment plays an important role in mitigating the spread of the fire in the initial few minutes, the firefighting equipment needs to be in good condition, which is possible only if it is installed by genuine agency.
- v. The inclination of the premises' owners to install the prescribed firefighting equipment from unqualified suppliers creates certain problems in terms of quality at the time of fire accidents. It is to be noted that it will take a few minutes (1 to 3 minutes) for the Fire Department fighters to reach the spot. Hence it is essential that the building owners / occupants start the initial firefighting exercise by themselves to control the fire from spreading quickly. It is well known that these initial moments are very crucial and hence the availability of proper firefighting equipment on the premises in perfect working condition is essential. If the firefighting equipment does not work properly in the

initial firefighting, or if there is any malfunction of the firefighting equipment, the fire accidents will certainly go out of control leading to huge loss of property and human lives as well.

- vi. The Fire Fighting incidents as experienced in Hyderabad, Mumbai, Pune, Gujarat, Delhi, Andhra ...etc throw light on the need for quality equipment suppliers, effective and periodic maintenance and proper training of individuals. At present there is no control over the suppliers as anyone can supply the firefighting equipment to the builders or occupiers of the building. This has resulted in the supply and installation of poor quality firefighting equipment on many occasions as the applicants generally prefer lesser price rather than quality of equipment. By the time the firefighting team from the nearest fire station arrives, the fire engulfs a large portion of the premises. Given such a situation, there is a need to protect the lives and safeguard the property by suitably regulating the suppliers/installers of the firefighting equipment. Creating a panel of certified agencies will also ensure that building owners / occupants are well trained to start the initial response to the fire. The certified agency will also ensure that the installed equipment is always in good working condition by performing periodic fire audits.
- vii. The regulation of the installers of the firefighting equipment is expected to lead to the installation of quality firefighting equipment as approved by the Bureau of Indian Standards in the premises of the builders seeking FSC. The empanelled Agencies will also be performing periodic audit of the firefighting equipment as well as check the state of preparedness of the occupants. This in turn is expected to limit the spread of flames in all the directions of the building. The agencies which are thus empanelled as per the empanelment process will be called Certified Agencies for the purpose of installation of firefighting equipment and for performing Fire Safety Audit.
- viii. Empanelment shall be done for two purposes:
 - a. For conducting the Fire & Life Safety Audit by Third Party Fire & Life Safety Auditors
 - b. For installation of Fire Fighting Equipment by Third Party Fire & Life Safety System Integrators
- ix. In order to bring uniformity and ensure the performance of fire prevention and protection systems, it is high time that common guidelines be carved out for the Third Party Fire & Life Safety Auditors and Third Party Fire & Life Safety System Integrators throughout the nation. And these common guidelines are given in the Annexure-I and Annexure-II attached herewith.
- x. Suitable amendments may be brought in respective State Fire Service Acts to bring legality and effectiveness in implementing these guidelines.

Empanelled Agencies as Third Party Fire and Life Safety Auditors- Roles and Responsibilities:

1. Study of all the Building/ factory Drawings and Equipment installation drawings with respect to the clauses as per NBC
2. Verification of Fire prevention, Life safety and Fire Protection systems within the premises as per NBC
3. Operate all Firefighting systems and check their functioning
4. For Electrical safety, if the auditing person is not an electrical engineer with at least 10 years of experience, a report from Licensed Electrical engineer (based on suitable level of voltage) approved by CEIG shall be obtained and submitted.
5. Identifying the short falls if any, prepare a report and get them attended.
6. Submitting a Final Certificate of satisfactory Audit report with respect to Fire prevention, Life safety and Fire protection systems
7. Submit the report online.
8. The schedule of audits & report submission shall be as notified by Fire department.
9. Periodic Audits to be performed to ensure that the working condition of the firefighting equipment is in order and that the state of preparedness is complete, which shall be accepted by the local officer on merits.
10. Empanelled agencies shall undergo a minimum of one week orientation training conducted by the Department.
11. They shall assist the department during major fire accidents or disasters in the building.
12. The auditors/ consultants will be penalized for any faulty submissions made by them
13. They shall also attend and make a note of the mock drills conducted by Licensed Fire contractor
14. Coordinate with all the Vendors/ Contractors whoever is maintaining the facilities related to Fire Prevention, Life Safety and Fire Protection measures.
15. The Consultant/ Auditor/ audit firm shall also take up insurance to indemnify themselves to an extent of Rs 25 lakhs which is valid during the License period

Empanelled Agencies as Third Party Fire & Life Safety System Integrators - Roles and Responsibilities:

1. Periodical / Checking complete drawings with respect to Fire Prevention, Life safety systems and Fire Protection measures
2. Installation of Fire prevention and fire protection equipment with BIS certification at the customer's premises.
3. Testing and Commissioning of complete installation as per standards

4. Submitting a Final Certificate of satisfactory Completion of work with respect to Fire prevention, Life safety and Fire Protection systems.
5. Coordinate with Fire department staff while inspection of premises for final NOC before occupancy
6. They shall also be responsible to take up the AMC of the facility for at least a period of 3 years from the date of commissioning/ Final NOC. In case of closure of the contracting firm due to any reason/ in case the agency could not take up the AMC, Department shall be informed immediately and No objection certificate shall be obtained.
7. Periodic Audits to be performed by utilizing the services of empanelled Third party Fire & Life Safety Auditors to ensure that the working condition of the firefighting equipment is in order and that the state of preparedness is satisfactory, which shall be accepted by the local officer on merits.
8. Empanelled agencies shall undergo a minimum of one week orientation training conducted by the Department
9. Empanelled agencies shall submit periodic reports to the Department.
10. They shall assist the department during major fire accidents or disasters in the buildings they have rendered their service.
11. The Contractors will be penalized for any faulty submissions made by them and faulty equipment installed by them.
12. They shall maintain the Records of the works and up to date maintenance records of all equipment and installations they carried out and these records shall be kept open for verification by the department in both soft & Hard copy formats
13. They shall conduct scheduled mock drills as per NBC.
14. They shall prepare & conduct quarterly emergency evacuation plan and a document for the buildings they have rendered their service
15. The Contracting firm shall also take up insurance to indemnify themselves to an extent of 50% of the contract value (including supply of materials) till 5 years from date of commissioning/ Final NOC

Definitions:

1. Third Party Fire & Life Safety Auditors:

They are independent Organizations or individuals, not directly affiliated with the building owners or occupants and provide an unbiased assessment of Fire and Life safety measures, identify potential hazards and recommend corrective measures as per National Building Code of India and relevant BIS standards or any other codes, standards and building by laws as approved by the state governments.

2. Third Party Fire & Life Safety System Integrators:

They are independent Organizations or individuals, not directly affiliated with the building owners or occupants and carry out the work of supply and installation of fire prevention, life safety and fire protection systems in any place or building or part thereof as per the NBC of India and relevant BIS standards or any other codes or standards as approved by the state Governments.

Annexure-I

(Third-Party Fire & Life Safety Auditors to carry out Fire & Life Safety Audits in the buildings)

Guidelines For Empanelment

| Sl. No. | Proposed |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) | Third-Party Fire & Life Safety Auditors to carry out Fire & Life Safety Audits. <ol style="list-style-type: none">1. No person other than a Licensed Agency/ Individual shall carry out the work of Fire & Life Safety Audit of fire prevention, fire protection and life safety measures provided at any place or building or part thereof: The firm shall have atleast one qualified employed.2. No Empanelled Third-Party Fire & Life Safety Auditor shall give an Audit certificate regarding the compliance of the fire prevention, fire protection and life safety measures or maintenance thereof in good repair and efficient condition, without there being actual such compliance or maintenance as per National Building Code of India and relevant BIS standards or any other codes, standards and building by laws as approved by the state governments. |
| 2) | Power to grant license to act as Third-Party Fire & Life Safety Auditors to carry out Fire & Life Safety Audits <ol style="list-style-type: none">1. The State Fire Services, hereinafter referred to as The Department shall grant any person or association of persons, a licensee to act as Third-Party Fire & Life Safety Auditor for the purpose of conducting Fire & Life Safety Audit2. Any person/ Firm intending to have or renew such a license shall apply online to The Department in the prescribed form and in the prescribed manner.3. On receipt of such application, The Department may grant the license in the prescribed form for initial period of Three years or renew the same for a like period or, for reasons to be recorded in writing, by order refuse to grant or renew the license. <p>Where the Department has reason to believe that any person to whom a license has been granted and who failed to comply with the conditions of the license or is unfit by reason of incompetency, misconduct or any other grave reasons may, suspend or cancel or blacklist the license after giving the person a reasonable opportunity to show cause, for reasons to be recorded in writing.</p> |

| 3) | Eligibility to act as Third-Party Fire & Life Safety Auditor to carry out Fire & Life Safety Audit of Building of different categories/occupancies | | | | |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------|--------------------------------------------------------------|
| | Grades | Qualification / Eligibility | | | Buildings Category/ Occupancy |
| | A | Educational qualification | Technical qualification | Minimum Experience in Fire Safety Auditing | Buildings of all types of occupancies irrespective of height |
| a) B.E/B.Tech in Fire Engineering recognized by AICTE / UGC | | ----- | 03 years | | |
| b) Graduate in Civil/Mechanical /Electrical / Chemical Engineering from any university recognized by AICTE or UGC | | Divisional Officer's Course from NFSC, Nagpur or its equivalent (or) Graduate of I.F.E (India or U.K) | 05 years | | |
| | | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India | 07 Years | | |
| c) Graduate in Science or any Discipline from a recognized University by any State Government or Government of India | | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India (and) Should have undergone certificate course in Fire Safety Audit in any of the State Fire Service Training Institutes or Institutions recognized by any State Government or Government of India | 08 Years | | |
| d) Any Graduate | Should have undergone certificate course in Fire Safety Audit in any other State Fire Service Training Institutes or Institutions recognized by any State Government or Government of India. | Minimum 08 years Years of experience in a Fire Service established under Law or public sector undertaking in the Rank not less than District Fire Officer or its equivalent | | | |

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| a) B.E/B.Tech in Fire Engineering recognized by AICTE / UGC | ----- | 02 year | <ul style="list-style-type: none">• Residential Buildings (A-3 & A-4) categories up to 45.00 meters height.• Hotel buildings (A-5 & A-6) categories upto 30.00 meters height.• All Educational buildings (B-1 & B-2) categories upto 30.00 meters height.• All Institutional buildings (C-1 to C-3) categories upto 15.00 meters height.• Assembly buildings (D-1 to D-5) categories upto 15.00 meters height.• All Business buildings (E-1 to E-5) categories upto 30.00 meters height.• All Mercantile buildings (F-1 to F-3) categories upto 30.00 meters height.• Industrial buildings of Medium hazard (G-2) and low hazard (G-1) category• Storage buildings (H) up to 15.00 meters height. |
| b) Graduate in Civil/Mechanical /Electrical Engineering from any university recognized by AICTE or UGC | Divisional Officer's Course from NFSC, Nagpur or its equivalent (or) Graduate of I.F.E (India or U.K) | 03 years | |
| | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India | 05 Years | |
| c) Graduate in Science or any Discipline from a recognized University by any State Government or Government of India | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India | 07 years | |
| d) Any Graduate | Should have undergone certificate course in Fire Safety Audit in any other State Fire Service Training Institutes or Institutions recognized by any State Government or Government of India | Minimum 05 Years of experience in a Fire Service established under Law or public sector undertaking in the Rank not less than Assistant District Fire Officer or its equivalent | |

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|----------|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| C | a) B.E/B.Tech in Fire Engineering recognized by AICTE / UGC | ----- | Nil | <ul style="list-style-type: none"> • Residential Buildings of A-3 & A-4 categories upto 35 meters. • All Educational buildings (B-1 & B-2) categories upto 15.00 meters height. • Assembly buildings (D-1 to D-5) categories upto 10.00meters height. • All Business buildings (E-1 to E-5) categories upto 15.00 meters height. • All Mercantile buildings (F-1 to F-3) categories upto 15.00 meters height. • Industrial buildings of low hazard (G-1) category upto 15 mtrs height. and upto 500 Sq. Mtrs covered area. • Storage buildings (H) upto 10 m height. |
| | b) Graduate in Civil/Mechanical /Electrical Engineering from any university recognized by AICTE / UGC | Divisional Officer's Course from NFSC, Nagpur or its equivalent (or) Graduate of I.F.E (India or U.K) | 01 year | |
| | | Adv. Diploma course in Fire & Safety Engineering (01 years) or its equivalent from any recognized University by any State Government or Government of India | 02 Years | |
| | c) Graduate in Science or any Discipline from a recognized University by any State Government or Government of India | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India | 02 years | |
| | d) Any Graduate | Should have undergone certificate course in Fire Safety Audit in any other State Fire Service Training Institutes or Institutions recognized by any State Government or Government of India | Minimum 02 Years of experience in a Fire Service established under Law or public sector undertaking in the Rank not less than Station Fire Officer or its equivalent | |

4) Application to be made by Third-Party Fire & Life Safety Auditors, manner of making it and fees in respect thereof:

1. Every application for License to act as Third-Party Fire & Life Safety Auditor shall be in the prescribed format at Annexure III.
2. Such application shall be submitted online.
3. Every such application shall be accompanied by the following fees payable online.

| Grade of the Licensing Agency | Bank Guarantee for (Rupees in lakhs) | Registration Fee (In Rupees) |
|-------------------------------|--------------------------------------|------------------------------|
| Grade-A | 15.00 | 25,000 |
| Grade-B | 10.00 | 15,000 |
| Grade-C | 05.00 | 10,000 |

4. Every such application shall be accompanied by the documents as may be specified by the Department and which shall include the following, namely:-

- a) Bank Guarantee for an appropriate amount as specified and shown above which shall be for a period of Licensing term.
- b) Attested copy of deed of partnership and power of attorney or articles of memorandum of association or affidavit on stamp paper in case the individual is not the sole proprietor of the firm.
- c) Certificate from the Chartered Accountant or registered income tax practitioner in the prescribed form in case of private works.
- d) Certificate regarding employment of atleast one person possessing any of the qualifications specified in para 3 with all relevant attested supporting document
- e) Attested passport size photographs of partners or directors or individual proprietor and also of the qualified personnel/ employees of the agency applying for License.
- f) Attested copy of GST Registration Certificate.
- g) Affidavit on Rs. 100/- Non-Judicial stamp paper, stating that his or her firm is not blacklisted by the Government or any Semi Government Organization.

5) License to act as Third-Party Fire & Life Safety Auditor

The License to act as Third-Party Fire & Life Safety Auditor shall be granted to an individual having the required qualifications or to a firm which has in its employment the personnel with such qualifications in the prescribed Format at Annexure IV and shall be subject to the following conditions, namely:

1. The License shall be

- a) Non-transferable,
- b) Valid for 03 years from the date of issue, unless suspended or cancelled or blacklisted earlier,
- c) Renewal, if so desired, before the expiry of the License.

2. Changes, if any, in respect of the following shall be reported to the Authority issuing the License immediately.

- a) Partners, Directors or Members,
- b) Address of the office of the Licensed Agency.
- c) Qualified Persons possessing qualifications specified in Para 3.


3. The Licensed Agency shall always keep the work, executed already or being executed by it, open for inspection by the Director General, State Fire Services or any fire officer authorized by the Director General, State Fire Services.



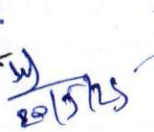
6) Renewal of License

An application for renewal of a License granted shall be accompanied by a fee equal to Registration charges and documents as specified in sub para 4. of para 4).

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|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7) | Notice to show cause why license is not suspended or cancelled or blacklisted |
| | Where any person to whom the License has been granted fails to comply with the conditions of the License or is unfit by reason of incompetency, misconduct or any other grave reason, a notice to show cause as to why the License granted to him to act as licensed Third-Party Fire & Life Safety Auditor should not be suspended or cancelled or blacklisted, to be given to such person, shall be in the prescribed Format enclosed at Annexure V. |
| 8) | Regulation of Fee collected by the Third-Party Fire & Life Safety Auditor for their services. |
| | The Empanelled Third-Party Fire & Life Safety Auditor, for their services rendered, shall collect the fee from the applicant. |
| 9) | Fire & Life Safety Audits by the Department. |
| | If the Builder/owner of the building is not satisfied of the Fire & Life Safety Audits done by the Third Party Fire & Life Safety Auditors, He/She may, duly remitting the charges stipulated in Para 8, apply online for the Fire & Life Safety Audits to be conducted by the Department and The Department shall authorize the committee under the chairmanship of the qualified officer to conduct the Fire & Life Safety Audits of the premises. |
| 10) | Random Verification of Audit Reports by Department Officers |
| | The Director General, State Fire Services, shall authorize the committee under the chairmanship of the qualified officer to conduct the random verification of at least 30 % of Fire & Life Safety Audit Reports submitted by the Third Party Fire & Life Safety Auditors. If any deviations are found, suitable fine or penal action shall be taken which may amount to suspension / cancellation of license. |
| 11) | Maintenance of the list of Empanelled, Suspended, Cancelled and Blacklisted Agencies. |
| | The list of the empanelled, suspended, cancelled and Blacklisted Agencies shall be maintained on the official website of Director General, Telangana Fire, Disaster Response, Emergency and Civil Defence Department. Such list may also be communicated to Fire Services, Civil Defence and Home Guards, MHA, New Delhi on real time basis. |

| | |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12) | Certificate Course on Fire Audit |
| | The Director General, State Fire Services, shall facilitate (1) certificate course on Fire Audit covering all aspects of fire prevention, life safety and fire protection measures and their audit for any Engineering/Science graduates at State Training Centers or Regional Centers by collecting stipulated fees as approved by the Government. |
| 13) | Performance based ranking system for Empanelled Third Party Fire and Life Safety Auditors. |
| | <p>a) A performance based ranking system for Third Party Providers should be implemented enabling stake holders to choose reliable options based on Quality, timelines and affordability.</p> <p>b) A system to collect feedback on third-party services should ensure continuous improvement and accountability.</p> <p>c) Tools like IoT and AI can improve inspection accuracy and enable pro-active compliance tracking.</p> <p>d) A State/ National portal will manage empanelment/rankings/feedback and service tracking for transparency and efficiency.</p> |


Director General
Telangana Fire, Disaster Response,
Emergency and Civil Defence,
Hyderabad.

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Annexure-II

(Fire & Life Safety System Integrators for installation of Fire Prevention, Life safety and Fire Protection Systems)

Guidelines for empanelment of Fire & Life Safety System Integrators

| Sl. No. | Proposed |
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| 1) | <p>Empanelment of Fire & Life Safety System Integrators for installation of Fire Prevention, Life Safety and Fire Protection Systems in the buildings/industries:</p> <ol style="list-style-type: none">1. No person other than the empanelled Fire & Life Safety System Integrators shall carry out the work of design and installation of fire prevention, life safety and fire protection systems and for performing such other related activities required to be carried out in any place or building/industry or part thereof as per the NBC of India and relevant BIS standards or any other codes or standards as approved by the state Governments.2. The Contractor shall take responsibility of equipment, even if it is supplied by Owner and make sure that they are all as per BIS specifications and take the ownership of total system. |
| 2) | <p>Power to grant license</p> <ol style="list-style-type: none">1. The State Fire Services, hereinafter referred to as The Department may grant any person or association of persons a licensee to act as an Empanelled Third Party Fire & Life Safety System Integrators for installation of Fire Prevention, Life Safety and Fire Protection Systems in the buildings/industries.2. Any person intending to have or renew such a license shall apply to the Department, in the prescribed form and in the prescribed manner online.3. On receipt of such an application, the Department may, after scrutiny, either grant the license in the prescribed form for an initial period of one year or renew the same for a like period or, for reasons to be recorded in writing, by order refuse to grant or renew the license. <p>Where the Department has reason to believe that any person to whom a license has been granted and who failed to comply with the conditions of the license or is unfit by reason of incompetency, misconduct or any other grave reasons, the Department may, after giving to the person a reasonable opportunity to show cause, for reasons to be recorded in writing, by order suspend or cancel the license and blacklist the Third Party Fire & Life Safety System Integrators.</p> |

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| 3) | Eligibility to act as Fire & Life Safety System Integrators for installation of Fire Prevention, Life Safety and Fire Protection Systems in Buildings of different categories/occupancies | | | | |
| | Grade | Qualification / Eligibility | | Buildings Category/ Occupancy | |
| (1) | A | Educational qualification | Technical qualification | Minimum Experience in the field of Installations of Fire protection systems post qualification post qualification | Buildings of all types of occupancies irrespective of height |
| a) B.E/B.Tech in Fire Engineering recognized by AICTE / UGC | | ----- | 02 years | | |
| b) Graduate in Civil/Mechanical /Electrical Engineering from any university recognized by AICTE / UGC | | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India (or) Divisional Officer's Course from NFSC, Nagpur or its equivalent (or) Graduate of M.I. Fire | 04 years | | |
| c) Graduate in Science Discipline from a recognized University by any State Government or Government of India | | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India (or) Divisional Officer's Course from NFSC, Nagpur or its equivalent (or) Graduate of M.I. Fire | 06 Years | | |
| d) Any Graduate | | -- | Minimum 02 Years of Experience in a Fire Service established under law or public sector undertaking in the rank not less than Regional Fire Officer or Equivalent. | | |

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| B | (2) | a) B.E/B.Tech in Fire Engineering recognized by AICTE / UGC | ----- | 01 years | <ul style="list-style-type: none"> • Residential Buildings (A-3 & A-4) categories up to 45.00 meters height. • Hotel buildings (A-5 & A-6) categories upto 30.00 meters height. • All Educational buildings (B-1 & B-2) categories upto 30.00 meters height. • All Institutional buildings (C-1 to C-3) categories upto 15.00 meters height. • Assembly buildings (D-1 to D-5) categories upto 15.00 meters height. • All Business buildings (E-1 to E-5) categories upto 30.00 meters height. • All Mercantile buildings (F-1 to F-3) categories upto 30.00 meters height. • Industrial buildings of Medium hazard (G-2) and low hazard (G-1) category • Storage buildings (H) up to 15.00 meters height. |
| | | b) Graduate in Civil/Mechanical /Electrical Engineering from any university recognized by AICTE / UGC | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India (or) Divisional Officer's Course from NFSC, Nagpur or its equivalent (or) Graduate of M.I. Fire | 03 years | |
| | | c) Graduate in Science or any Discipline from a recognized University by any State Government or Government of India | Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India (The Firm should have two such qualified persons) | 05 years | |
| | | d) Any Graduate | -- | Minimum 05 Years of Experience in a Fire Service established under law or public sector undertaking in the rank not less than District Fire Officer or Equivalent. | |

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| C | a) B.E/B.Tech in Fire Engineering recognized by AICTE / UGC | ----- | Nil | <ul style="list-style-type: none"> Residential Buildings of A-3 & A-4 categories upto 35 meters. |
| | b) Graduate in Civil/Mechanical /Electrical Engineering from any university recognized by AICTE / UGC | <p>Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India</p> <p style="text-align: center;">(or)</p> <p>Divisional Officer's Course from NFSC, Nagpur or its equivalent</p> <p style="text-align: center;">(or)</p> <p>Graduate of M.I. Fire</p> | 03 years | <ul style="list-style-type: none"> All Educational buildings (B-1 & B-2) categories upto 15.00 meters height. Assembly buildings (D-1 to D-5) categories upto 10.00meters height. |
| | c) Any Graduate from a recognized University by any State Government or Government of India | <p>Adv. Diploma course in Fire & Safety Engineering (2 years) or its equivalent from any recognized University by any State Government or Government of India</p> <p style="text-align: center;">(or)</p> <p>Station Officer's & Instructor Course from NFSC, Nagpur or its equivalent from recognized University by any State Government or Government of India</p> <p>(The Firm should have one such qualified person)</p> | 05 Years | <ul style="list-style-type: none"> All Business buildings (E-1 to E-5) categories upto 15.00 meters height. All Mercantile buildings (F-1 to F-3) categories upto 15.00 meters height. Industrial buildings of low hazard (G-1) category upto 15 mtrs height. and upto 500 Sq. Mtrs covered area. |
| | d) Any Graduate | --- | Minimum 03 Years of Experience in a Fire Service established under law or public sector undertaking in the rank not less than District Fire Officer or Equivalent. | <ul style="list-style-type: none"> Storage buildings (H) upto 10 m height. |

4) **Application to be made by Fire & Life Safety System Integrators, manner of making it and fees in respect thereof:**

1. Every application for License for the purpose shall be made online and in the prescribed format at Annexure V.
2. Such applications shall be submitted online.
3. Every such application shall be accompanied by the following fees payable online

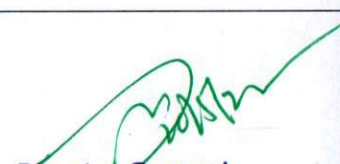
| Grade | Minimum solvency certificate for (Rupees in lakhs) | Registration Fee (In Rupees) | No. of Qualified Persons |
|---------|----------------------------------------------------|------------------------------|--------------------------|
| Grade-A | 50.00 | 50,000 | 1 |
| Grade-B | 25.00 | 40,000 | 1 |
| Grade-C | 10.00 | 30,000 | 1 |

4. Every such application shall be accompanied by the documents as may be specified by the Department which shall include the following, namely:-

- a) Solvency certificate for an appropriate amount as specified and shown above applicable during the Licensing period.
- b) Attested copy of deed of partnership and power of attorney or articles of memorandum of association or affidavit on stamp paper in case the individual is not the sole proprietor of the firm.
- c) Certificate from the chartered accountant or registered income tax practitioner in the prescribed form in case of private work.
- d) Certificate regarding employment of the number of qualified persons possessing any of the qualifications for licensing grade as specified in para 3).
- e) Attested passport size photographs of partners or directors or individual proprietor and also of the officer or officers of the agency applying for License.
- f) Attested copy of GST Registration Certificate.
- g) Affidavit on appropriate stamp paper, stating that his or her firm is not blacklisted by the Government or any Semi Government Organization.
- h) Audited financials with the following enclosures.
 - (i) Audit Report.
 - (ii) Balance Sheet.
 - (iii) Profit & loss account with schedules.
 - (iv) Income Tax returns.

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| 5) | <p>License to act as Fire & Life Safety System Integrators</p> |
| | <p>The License to act as Fire & Life Safety System Integrators shall be granted in the prescribed Format and shall be subject to the following conditions, namely: -</p> <ol style="list-style-type: none"> 1. The License shall be <ol style="list-style-type: none"> (a) non-transferable, (b) valid for three year from the date of issue, unless suspended or cancelled and blacklisted earlier, (c) renewal, if so desired, before expiry of the License. 2. Changes, if any, in respect of the following shall be reported to the Authority issuing the License immediately. <ol style="list-style-type: none"> (a) Partners, Directors or Members, (b) Address of the office of the Licensed Agency. (c) Qualified Persons possessing qualifications specified in Para 3. 3. The Licensed Agency shall always keep the work, executed already or being executed by it, open for inspection by the Director General, State Fire Services or any fire officer authorized by the Director General, State Fire Services. |
| 6) | <p>Renewal of License</p> |
| | <p>An application for renewal of a License granted shall be made online and accompanied by a fee equal to Registration charges payable online and documents as mentioned in sub para 4. para 4). Renewal Fee can be revised.</p> |
| 7) | <p>Notice to show cause why license is not suspended or cancelled or blacklisted</p> |
| | <p>Where any person to whom the License has been granted fails to comply with the conditions of the License or is unfit by reason of incompetency, misconduct or any other grave reason, a notice to show cause as to why the License granted to him should not be suspended or cancelled or blacklisted, shall be given to such person and in the prescribed Format enclosed at Annexure V.</p> |
| 8) | <p>Maintenance of the list of Empanelled, Suspended, cancelled and Blacklisted Agencies.</p> |
| | <p>The list of the empanelled, suspended, cancelled and Blacklisted Agencies shall be maintained on the official website of Director General, Telangana Fire, Disaster Response, Emergency and Civil Defence Department. Such list may also be communicated to Fire Services, Civil Defence and Home Guards, MHA, New Delhi on real time basis.</p> |
| 9) | <p>Performance based ranking system for Empanelled Fire and Life Safety Auditors.</p> |

- a) A performance based ranking system for Providers should be implemented enabling stake holders to choose reliable options based on Quality, timelines and affordability.
- b) A system to collect feedback on third-party services should ensure continuous improvement and accountability.
- c) Tools like IoT and AI can improve inspection accuracy and enable pro-active compliance tracking.
- d) A State/ National portal will manage empanelment/rankings/feedback and service tracking for transparency and efficiency.


Director General
Telangana Fire, Disaster Response,
Emergency and Civil Defence,
Hyderabad.


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