

**OPERATIONAL GUIDELINES FOR IMPLEMENTATION OF MSME POLICY  
(INCENTIVE SCHEME), 2024**

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### **1.1. INTRODUCTION:**

To promote Telangana State as the best Investment destination for investors in India, the State Government has offered various Incentives/benefits to all eligible New Micro, Small and Medium Enterprises set up in the State. Projects involving substantial Expansion/Diversification of existing Industries in the eligible lines of activities are also entitled for benefits offered under the MSME policy,2024 notified vide G.O.Ms. No. 16, Industries & Commerce (FP & MSME) Department, dated: 18/09/2024. However, Large and Mega Industries will get incentives as per T-IDEA/T-PRIDE Scheme.

### **1.2. AREA OF OPERATION:**

Scheme covers in extending the Incentives/benefits to all eligible Micro, Small & Medium Enterprises in the whole State except in the Municipal Corporation limits of Greater Hyderabad Municipal Corporation. Eligible Micro, Small and Medium Enterprises established from 18/09/2024 to 31/03/2029 (inclusive of both dates) within the existing and to be developed Industrial Estates/ Parks within the GHMC limits are also eligible for availing incentive under this Policy. However, Micro, Small and Medium Enterprises established within Sanathnagar, Azamabad, Chandulal Baradari and Kattedan Industrial Estates within GHMC limits are not eligible for any Incentives/concessions. Projects involving substantial Expansion/ Diversification of existing Industries in the eligible lines of activities are also entitled for benefits offered under the policy.

Scheduled Caste, Scheduled Tribe and PwD entrepreneurs can set up projects covered in the list of activities mentioned in Annexure – I(A) to avail the incentives under the MSME Policy,2024 in the Municipal Corporation limits of Greater Hyderabad Municipal Corporation. However, projects proposed to be set up in the Municipal Corporation limits of Greater Hyderabad shall obtain required approvals wherever necessary viz., i).Building plan approval from GHMC under Commercial category, ii) Electricity Power connection from TGSPDCL under Commercial category, iii) Pollution clearances from TGPCB wherever necessary, iv) Valid Trade license from GHMC, v) Valid GST Registration certificate, vi) Any other License on case to case basis.

### **1.3 COMMENCEMENT AND DURATION:**

The Scheme will be in operation from 18/09/2024 to 31/03/2029 (inclusive of both dates), with such further modifications as may be brought from time to time. The units which commence operations between 18-09-2024 and the date of issue of these guidelines are free to choose the Incentives under this policy or earlier T-IDEA /T-PRIDE Scheme.

#### **1.4. DEFINITIONS:**

**1.4.1. New Industrial Enterprises:** These include eligible manufacturing or service enterprises established with new machinery and commencing production between 18/09/2024, and 31/03/2029, with valid approvals.

#### **1.4.2. Classification of Enterprises:**

**1.4.2.1.** The definition of Micro, Small and Medium Enterprises is as defined by the Government of India from time to time

**1.4.2.2. Micro Enterprise** is an Enterprise, where the Investment in Plant and Machinery or Equipment does not exceed Two and Half Crore Rupees (Rs 2.50 Cr) and turnover does not exceed Ten crore rupees.

**1.4.2.3. Small Enterprise** is an Enterprise, where the Investment in Plant and Machinery or Equipment is more than Rs.2.50 Cr. and does not exceed Rs 25.00 Crore Rupees and the turnover is more than Rs.10.00 Cr and does not exceed 100.00 Crore Rupees

**1.4.2.4. Medium Enterprises** is an Enterprise, where the Investment in Plant and Machinery or Equipment is more than Rs.25.00 Cr. and does not exceed 125.00 Crore Rupees and the turnover is more than Rs.100.00 Cr. and does not exceed 500.00 Crore Rupees.

**1.4.2.5.** The Units are eligible for Incentives based on the category applicable as per the investment made in Plant and Machinery or Equipment made on the day of Commencement of Production for the entire Incentive period.

**1.4.3. TG-iPASS:** Telangana State Industrial Project Approval and Self-certification System, an online platform designed to facilitate the processing of various approvals, clearances, and incentives for industrial enterprises in a time-bound and transparent manner.

**1.4.4. Online Application Process:** A digital mechanism through which enterprises can submit applications, upload documents, and track the status of their claims for incentives, certifications, or approvals under the MSME policy.

**1.4.5. ZED Certification:** Zero Defect Zero Effect certification, a Government of India initiative aimed at promoting quality manufacturing and eco-friendly practices among MSMEs.

**1.4.6. Eligibility Criteria:** Specific conditions and requirements that enterprises must meet to qualify for benefits, incentives, or certifications under the MSME policy, as outlined in respective sections.

**1.4.7. MSME Policy 2024:** Micro, Small & Medium Enterprises (MSME) Policy 2024 means the Policy of Telangana State announced by the Government vide G.O.Ms.No.16, Industries & Commerce (FP & MSME) Department, dated: 18/09/2024, consisting of Incentives Scheme and other support measures.

**1.4.8. Industry or Enterprise:** a) **For General Category,** Industry/Enterprises means any Industrial undertaking and servicing Enterprise/ Industry, other than those run departmentally by Government of India / State Government and other than those listed in ineligible list (Annexure-I).

b) **For SC, ST and PwD category,** Industry/Enterprises means any Industrial undertaking and servicing Enterprise/ Industry, other than those run departmentally by Government of India / State Government.

**1.4.9. Fixed Capital Investment:** Fixed Capital Investment means Investment on Land, Building, Plant, Machinery & Equipment assessed as per Para 5 of these Guidelines.

**1.4.10. Production Capacity:** Production Capacity of Original Enterprise/Industry is the Average Annual Production achieved during preceding 3 Financial Years prior to Expansion/Diversification, will be treated as production capacity of the original Enterprise/Industry.

**1.4.11. Expansion Projects:** Existing Industrial Enterprises, in all eligible areas, setting up Expansion projects other than those listed in the ineligible list, involving enhancement of Fixed Capital Investment by at least 25% as well as enhancement of installed capacity by 25% for the same product lines will be eligible for Incentives.

**1.4.12. Diversification Projects:** Existing Industrial Enterprises, in eligible areas, making Investment for a new product other than those listed in the ineligible list, involving Diversification with an enhancement at least by 25% of Fixed Capital Investment as well as enhancement of turnover by 25%, in value terms, will be eligible for Incentives.

**1.4.13.a) Erection of Additional Machinery continuation in the policy period i.e. MSME Policy 2024:** Any Industrial Enterprise/Industry availing Incentives under MSME Policy 2024 can add new machinery & Power. However, Incentives/Concessions are limited up to 5 years for Micro and Small Enterprises and 7 years for Medium Enterprises from the Original date of Commencement of Commercial Production.

b) Any Enterprise/Industry going for substantial Expansion/Diversification should submit the claim application separately subject to conditions stipulated at Para 1.4.11, otherwise the Enterprise/Industry will be treated as one and the Incentives/Concessions will

be considered from the DCP of the original Enterprise/Industry. Expansion/Diversification Enterprise/Industry should also obtain all the Statutory/Required approvals.

**1.4.14. Original Fixed Capital Investment:** All Original Fixed Capital Investment prior to Expansion/Diversification will be treated as Original Fixed Capital Investment. While computing this original Fixed Capital Investment, neither depreciation nor revaluation will be taken into account.

**1.4.15. Tax:** Tax means Goods & Services Tax paid to State Government by the way of State Goods and Services Tax (SGST) on goods produced by the Industrial Enterprise.

**1.4.16. Date of Commencement of Commercial Production (DCP):** The date on which Commercial Production is started, as indicated in the Udyam Registration Certificate in respect of Micro, Small & Medium Enterprises. The General Manager, District Industries Centre concerned has to confirm and certify the Date of Commencement of Commercial Production. In case of any dispute regarding date of Commencement of Commercial Production, the SLC (State Level Committee on Incentives) decision is final.

**1.4.17. Continuous Production:** Continuous Production means continuous working of an Industrial Enterprise engaged in the activity of manufacture of approved lines for a minimum period of three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years for Micro & Small Enterprises and eight (8) years for Medium Enterprises, without any break in production. If there is any break in production, such period will be extended. If any Industrial Enterprise is not in operation/working for more than 180 days continuously, then the Industrial Enterprise will be treated as not in continuous working. This condition is not applicable for seasonal Industrial Enterprises which must be working during the season.

**1.4.18. Approved Project Cost:** Approved project cost means that cost of the project on different components of the project as approved by the term lending institution or in case of joint financing, by the lead term lending institution. The Appraised project cost by the Scheduled Commercial Banks/Financial Institutions recognized by Reserve Bank of India for the purpose of sanction of working capital limits would also be treated as the Approved Project Cost. In respect of self-financed projects, the approved project cost will be fixed by the Multi-Disciplinary Committee in respect of Micro Enterprises. In case of Self-financed Small, Medium Industries which have not availed any assistance from financing institutions, such projects shall be referred to Standing Scrutiny Committee (SSC)/Sub-Committee of SLC for inspection and report on the reasonable Investment limits on different components of the projects i.e. Land, Building, Plant & Machinery and other assets

which are necessary to make the project viable. These figures shall be taken as Approved project cost.

**1.4.19. Aided Enterprise/Industry:** An Enterprise/ Industry availing term loan from Scheduled Commercial Banks/Financial Institutions recognized by Reserve Bank of India, A.P. State Financial Corporation (APSFC Telangana Unit), Small Industrial Development Bank of India (SIDBI), RBI recognized NBFC for setting up the Enterprise/Industry is treated as Aided Enterprise/Industry. However, the Aided Enterprises should avail term loan to a tune of at least 51 % of the approved project cost as on the date of Commencement of Production.

**1.4.20. SC/ST/PwD Enterprises** means enterprises those owned by Scheduled Castes, Scheduled Tribe entrepreneurs and Persons with disability.

1.4.20.1. Enterprises owned by Scheduled Castes, Scheduled Tribe entrepreneurs and Persons with disability means those units established as sole Proprietor by Scheduled Caste/Scheduled Tribe Entrepreneurs/Persons with Disability or invariably having 100% share in Partnership/Private Limited Companies. Wherever Scheduled Caste, Scheduled Tribe entrepreneurs join together and form a joint venture the incentives will be determined basing on majority holding by Scheduled Caste or Scheduled Tribe Promoters. Such combination should be continue for at least three (3) years for Micro & Small Enterprises and Eight (08) years for Medium Enterprises.

1.4.20.2. Enterprises owned by Scheduled Castes/ Scheduled Tribe entrepreneurs of the State of Telangana with equity holding of at least 51% and their counter parts belongs to other State of India with equity holding up to 49% are joined together and form a joint venture, such joint venture is also eligible for incentives under MSME policy, 2024 subject to condition that the caste of the shareholder(s) from other state is recognized as SC/ST by the respective states.

1.4.20.3. Scheduled Castes (Hindus) Converted to Christianity are also eligible to avail Incentives under MSME Policy, 2024.

1.4.20.4. Industrial Cooperative Societies Mutually Aided Cooperative Societies (MACS) engaged in the Industrial activity promoted by SC/ST/PwDs should be exclusively (i.e.100%) for the benefit of SC/ST/PwDs Entrepreneurs.

1.4.20.5. In case of Enterprises set up by Scheduled Caste /Scheduled Tribe / PwD Entrepreneurs, transfer of ownership is not normally permitted. However, transfer from one SC/ST/PwDs entrepreneur to another SC/ST/PwDs entrepreneur may be allowed with the prior

approval of Commissioner of Industries subject to condition that ultimately 100% shareholding of the SC/ST/ PwDs entrepreneur is protected /maintained.

**1.4.21. Persons with Disability:** The persons with Permanent disability as defined in G.O.Ms.No.31, Women & Child Welfare and Disable Welfare (DW) Department, Dated: 01-02-2009. **However, the Person's with Mental Dis-ability are not eligible for any type of Incentive.**

**1.4.22. Month:** Month means Gregorian Calendar months.

**1.4.23. Financial Year:** 1st April to 31st March.

**1.4.24. First Half Year** means 1st April to 30th September and **Second Half Year** means 1st October to 31st March.

**1.4.25. Women Owned Enterprises:** Units established as sole Proprietress by women or invariably having 100% share by women in Partnership/Private Limited Companies

**1.4.26. TGIIC** - TGIIC stands for Telangana Industrial Infrastructure Corporation Limited. It is a government agency that develops industrial areas in Telangana, India. TGIIC's goal is to identify and develop growth centres in the state by providing infrastructure.

#### **1.4.27. Local Manpower**

**1.4.27.1** Local manpower means a candidate who is local to the state of Telangana as per GO Ms No. 20, Industries & Commerce (IP&INF) Department Dated 13.11.2020.

**1.4.27.2** A candidate shall be given local status if he/she has studied for at least 4 years in Telangana from 1<sup>st</sup> class to 7<sup>th</sup> class or a person who have resided in Telangana for at least 7 years prior to the date of employment. (Study certificate or Residence Certificate to be submitted as proof)

### **2.0. Incentives Offered to MSMEs under General Category:**

#### **2.1 For Micro and Small Enterprises:**

**2.1.1.** 100% reimbursement of Stamp Duty and Transfer Duty paid by the Industry on purchase of Land meant for Industrial use.

**2.1.2.** 100% reimbursement of Stamp Duty paid by the Industry for Lease of Land/Shed/ Buildings and also Mortgages and Hypothecations.

**2.1.3.** 25% reimbursement in Land cost limited to Rs.10.00 Lakhs in all Industrial Estates/Industrial Parks developed by TGIIC and also Industrial Parks developed by Private Developers duly following the TGIIC guidelines and with approval of the Government.

**2.1.4.** 25% Land conversion (Agriculture usage to Non-Agriculture Usage) charges for Industrial use limited to Rs.10.00 Lakhs.

**2.1.5. Power Subsidy:** Reimbursement of Fixed Power Consumption Charges@ Rs. 1.00 per unit for 5 years from the date of Commencement of Commercial Production.

**2.1.6. Investment Subsidy:** 25% Investment Subsidy on Eligible Fixed Capital Investment subject to a maximum of Rs.30.00 Lakhs.

**2.1.7. Net SGST Reimbursement:** Reimbursement of 100% Net State Goods and Services Tax (SGST) for a period of 5 years from the date of Commencement of Commercial Production or up to realization of 100% eligible Fixed Capital Investment, whichever is earlier.

**2.1.8. Interest Subsidy Reimbursement:** Interest subsidy under Pavala Vaddi Scheme on the term loan taken on eligible Fixed Capital Investment by New Micro and Small Enterprises in excess of 3% per annum subject to a maximum reimbursement of 9% per annum for a period of 5 years from the date of Commencement of Commercial Production.

**2.1.9. Skill Upgradation Subsidy:** 50% Reimbursement of cost involved in skill upgradation and training only local Manpower limited to Rs.2,000 per person as a onetime facility will be provided.

**2.1.10. Quality Certification Subsidy:** 50% subsidy on the expenses incurred for Quality Certification/ ZED Certification issued by an authorised agency / a BIS certified Large or Mega Scale Industry limited to Rs. 2.00 Lakhs per Certification. For Patent Registration 100% subsidy on the expenses incurred limited to Rs 2.00 lakhs.

**2.1.11. Cleaner Production Subsidy:** 25% subsidy on Specific Cleaner Production Measures limited to Rs.5.00 Lakhs.

## **2.2 For Medium Enterprises**

**2.2.1.** 100% reimbursement of Stamp Duty and Transfer Duty paid by the Industry on purchase of Land meant for Industrial use.

**2.2.2.** 100% reimbursement of Stamp Duty paid by the Industry for Lease of Land/Shed/ Buildings and also Mortgages and Hypothecations.

**2.2.3.** 25% reimbursement in Land cost limited to Rs.10.00 Lakhs in all Industrial Estates/Industrial Parks developed by TGIC and also Industrial Parks developed by Private Developers duly following the TGIC guidelines and with approval of the Government.

**2.2.4.** 25% Land conversion (Agriculture usage to Non-Agriculture Usage) charges for Industrial use limited to Rs.10.00 Lakhs.

**2.2.5. Power Subsidy:** Reimbursement of Fixed Power Consumption Charges@ Rs. 1.00 per unit for 5 years from the date of Commencement of Commercial Production.

**2.2.6. Net SGST Reimbursement :** Reimbursement of 75% Net State Goods and Services Tax (SGST) for a period of 7 years from the date of Commencement of Commercial Production or up to realization of 100% eligible Fixed Capital Investment, whichever is earlier.

**2.2.7. Skill Upgradation Subsidy:** 50% Reimbursement of cost involved in skill upgradation and training only local Man Power limited to Rs.2,000 per person as a onetime facility will be provided.

**2.2.8. Quality Certification Subsidy:** 50% subsidy on the expenses incurred for Quality Certification/ ZED Certification issued by an authorised agency / BIS certified Large or Mega Scale Industry limited to Rs. 2.00 Lakhs per Certification. For Patent Registration 100% subsidy on the expenses incurred limited to Rs 2.00 lakhs.

**2.2.9. Cleaner Production Subsidy:** 25% subsidy on Specific Cleaner Production Measures limited to Rs.5.00 Lakhs.

**2.2.10. Industrial Infrastructure Development Fund (IIDF):** Infrastructure like Roads, Power and Water will be provided at doorstep of the Industry for standalone units by contributing 50% of the cost of Infrastructure from IIDF with a ceiling of Rs.1.00 Crore, subject to **(a)**. The location should be beyond 10 KMs from the existing Industrial Estates/IDA's having Vacant Land/Shed for allotment and **(b)**. Cost of the Infrastructure limited to 15% of the eligible Fixed Capital Investment made in the Industry.

**2.3 Women Owned Enterprises:** Additional 20% Investment Subsidy on Fixed Capital Investment subject to a maximum of Rs. 20.00 Lakhs to Micro and Small Enterprises set up by women entrepreneurs. This is in addition to eligible 25% Investment Subsidy on Eligible Fixed Capital Investment subject to a maximum of Rs.30.00 Lakhs as @ Para No.2.1.6. The Maximum eligible Investment subsidy will be Rs 50.00 Lakhs.

**2.3.1.** All other benefits as per details mentioned above.

**3.0. Incentives Offered to MSMEs under SC/ST/PWD Category:**

**3.1 For Micro and Small Enterprises:**

**3.1.1** 100% reimbursement of Stamp Duty and Transfer Duty paid by the Industry on purchase of Land meant for Industrial use.

**3.1.2.** 100% reimbursement of Stamp Duty paid by the Industry for Lease of Land/Shed/ Buildings and also Mortgages and Hypothecations.

**3.1.3.** 50% reimbursement in Land cost limited to Rs.50.00 Lakhs in all Industrial Estates/Industrial Parks developed by TGIIC, if not availed rebate on land cost from TGIIC.

**3.1.4.** 25% Land conversion (Agriculture usage to Non-Agriculture Usage) charges for Industrial use limited to Rs.10.00 Lakhs.

**3.1.5. Power Consumption Subsidy:** Reimbursement of Fixed Power Consumption Charges@ Rs. 1.50 per unit for 5 years from the date of Commencement of Commercial Production.

**3.1.6. Capital Investment Subsidy:**

a) **For Manufacturing Enterprises** 50% Investment Subsidy on Fixed Capital Investment for Micro and Small Enterprises set up by SC, ST and PwD Entrepreneurs, with a maximum limit per unit as Rs. 100.00 Lakhs and in case of Women Entrepreneurs additional 20% Investment subsidy limited to Rs. 20.00 Lakhs and maximum subsidy will be Rs.120.00 Lakhs per unit.

b) **For Service Enterprises,** 35% Investment Subsidy on Fixed Capital Investment for Micro and Small Enterprises set up by SC, ST and PwDs Entrepreneurs, with a maximum limit as Rs.75.00 Lakhs and in case of Women Entrepreneurs additional 10% Investment subsidy will be limited to Rs.10.00 Lakhs and maximum subsidy will be Rs.75.00 Lakhs per unit.

**3.1.7. Net SGST Reimbursement:** Reimbursement of 100% Net State Goods and Services Tax (SGST) for a period of 5 years from the date of Commencement of Commercial Production or up to realization of 100% eligible Fixed Capital Investment, whichever is earlier.

**3.1.8. Interest Subsidy Reimbursement:** Interest subsidy under Pavala Vaddi Scheme on the term loan taken on eligible Fixed Capital Investment by New Micro and Small Enterprises

in excess of 3% per annum subject to a maximum reimbursement of 9% per annum for a period of 5 years from the date of Commencement of Commercial Production.

**3.1.9. Skill Upgradation Subsidy:** 50% Reimbursement of cost involved in skill upgradation and training only local Manpower limited to Rs.2,000 per person as a onetime facility will be provided.

**3.1.10. Quality Certification Subsidy:**100% subsidy on the expenses incurred for Quality Certification /Patent Registration/ZED Certification issued by an authorised agency / a BIS certified Large or Mega Scale Industry limited to Rs. 3.00 Lakhs per Certification.

**3.1.11. Cleaner Production Subsidy:** 25% subsidy on Specific Cleaner Production Measures limited to Rs.5.00 Lakhs.

**3.1.12. Industrial Infrastructure Development Fund (IIDF):** Infrastructure like Roads, Power and Water will be provided at doorstep of the Industry for standalone units by contributing 50% of the cost of Infrastructure from IIDF with a ceiling of Rs.1.00 Crore, subject to **(a)**. The location should be beyond 10 kms from the existing Industrial Estates/IDA's having Vacant Land/Shed for allotment and **(b)**. Cost of the Infrastructure limited to 15% of the eligible Fixed Capital Investment made in the Industry.

## **3.2 For Medium Enterprises**

**3.2.1** 100% reimbursement of Stamp Duty and Transfer Duty paid by the Industry on purchase of Land meant for Industrial use.

**3.2.2.** 100% reimbursement of Stamp Duty paid by the Industry for Lease of Land/Shed/ Buildings and also Mortgages and Hypothecations.

**3.2.3.**50% reimbursement in Land cost limited to Rs.50.00 Lakhs in all Industrial Estates/Industrial Parks developed by TGIIC, if not availed rebate on land cost from TGIIC.

**3.2.4.** 25% Land conversion (Agriculture usage to Non-Agriculture Usage) charges for Industrial use limited to Rs.10.00 Lakhs.

**3.2.5. Power Subsidy:** Reimbursement of Fixed Power Consumption Charges@ Rs. 1.50 per unit for 5 years from the date of Commencement of Commercial Production.

**3.2.6. Net SGST Reimbursement:** Reimbursement of 75% Net State Goods and Services Tax (SGST) for a period of 7 years from the date of Commencement of Commercial Production or up to realization of 100% eligible Fixed Capital Investment, whichever is earlier.

**3.2.7. Skill Upgradation Subsidy:** 50% Reimbursement of cost involved in skill upgradation and training only local Manpower limited to Rs.2,000 per person as a onetime facility will be provided.

**3.2.8. Quality Certification Subsidy:**100% subsidy on the expenses incurred for Quality Certification/Patent Registration/ZED Certification issued by an authorised agency / a BIS certified Large or Mega Scale Industry limited to Rs. 3.00 Lakhs per Certification.

**3.2.9. Cleaner Production Subsidy:** 25% subsidy on Specific Cleaner Production Measures limited to Rs.5.00 Lakhs.

**3.2.10. Industrial Infrastructure Development Fund (IIDF):** Infrastructure like Roads, Power and Water will be provided at doorstep of the Industry for standalone units by contributing 50% of the cost of Infrastructure from IIDF with a ceiling of Rs.1.00 Crore, subject to **(a)**. The location should be beyond 10 kms from the existing Industrial Estates/IDA's having Vacant Land/Shed for allotment and **(b)**. Cost of the Infrastructure limited to 15% of the eligible Fixed Capital Investment made in the Industry.

#### **4.0 PROCEDURE FOR CLAIMING VARIOUS INCENTIVES OFFERED UNDER THE POLICY**

*The Incentive claim applications are to be filed by the Enterprise in the TG-iPASS Portal. (<https://ipass.telangana.gov.in>)*

#### **4.1 Reimbursement of Stamp Duty, Transfer Duty, Mortgage & Hypothecation duty:**

**4.1.1** All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II- Part A Common Application & Annexure - IV for reimbursement of Stamp Duty, Transfer Duty, Mortgages and Hypothecation Duty within six months (6) from the date of Commencement of Commercial Production (DCP), through TG-iPASS Portal.

**4.1.2** All eligible Micro, Small and Medium Enterprises are eligible for 100% reimbursement of Stamp Duty on purchase of land meant for Industrial use

**4.1.3** All eligible Micro, Small and Medium Enterprises are eligible for 100% reimbursement of Stamp Duty for Lease of Land/Shed/ Buildings and also Mortgages and Hypothecations deeds.

**4.1.4** The Stamp Duty, Transfer Duty, Mortgages and Hypothecations benefits shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification projects, subject to fulfilment of the conditions stipulated at Para No. 1.4.11 or 1.4.12.

**4.1.5** The above Incentive shall be admissible to eligible Enterprises on the Land area up to five times of the plinth area of the factory building constructed within the approved project cost. However, in respect of Industries where the open Land requirements would be larger due to the specific nature of Industry, SLC may consider allowing Land in excess of five times plinth area on case-to-case basis.

**4.1.6** Land in excess of 5 times the built-up area can be permitted to lease out / sold to other industrial unit with the NOC of the financing institution and prior approval of SLC subject to the condition that both the units comply with the norms of separate identifiable condition and doesn't violate the conditions stipulated in the statutory approvals accorded by various departments.

**4.1.7** Mortgages and Hypothecations duty paid by an Enterprise for availing Term loan from the Financial Institutions on assessed Fixed Capital Investment would only be eligible.

**4.1.8** If any Industrial Enterprise had already availed Stamp Duty or Transfer Duty concession earlier, the concession would not be eligible.

## **4.2 Reimbursement of Land Cost in IE/IDA/IP's:**

**4.2.1.** 25% reimbursement in Land cost limited to Rs.10.00 Lakhs in all Industrial Estates/Industrial Parks developed by TGIIC and also Industrial Parks developed by Private Developers duly following the TGIIC guidelines and with approval of the Government for General Category.

**4.2.2.** 50% reimbursement in Land cost limited to Rs.50.00 Lakhs in all Industrial Estates/Industrial Parks developed by TGIIC, if not availed rebate on land cost from TGIIC for SC /ST /PwD Category.

**4.2.3.** All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - IV for Reimbursement of Land Cost within six months from the date of Commencement of Commercial Production, through TG-iPASS Portal.

**4.2.4.** The above benefit shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification Projects, subject to fulfilment of the conditions stipulated at Para No. 1.4.11 or 1.4.12.

**4.2.5.** The above benefit shall be provided on purchase of Land directly from TGIC and also from the private developers of the Industrial Parks developed duly following the TGIC guidelines and with approval of the Government.

**4.2.6.** The above benefits shall be admissible up to five times of the plinth area of the factory building constructed within the approved project cost. However, in respect of Industries where the open Land requirements would be larger due to the specific nature of Industry, SLC may consider allowing Land in excess of five times plinth area on case-to-case basis.

**4.3. Reimbursement of Land Conversion (from Agriculture to Non-Agriculture) Charges.**

**4.3.1.** 25% Land conversion charges for Industrial use limited to Rs.10.00 Lakh for Micro, Small and Medium Enterprises only.

**4.3.2.** All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - IV for reimbursement of Land Conversion Charges within six months from the date of Commencement of Commercial Production, through TG-iPASS Portal.

**4.3.3.** The Reimbursement of Land conversion charges shall be applicable to all eligible (a) New Micro, Small and Medium Enterprises and also (b) Expansion/Diversification of Micro, Small and Medium Enterprises, subject to fulfilment of the conditions stipulated at Para No. 1.4.11 or 1.4.12.

**4.3.4.** The above Incentive shall be admissible to eligible Enterprises on the Land area up to five times of the plinth area of the factory building constructed. However, in respect of Industries where the open Land requirements would be larger due to the specific nature of Industry, SLC may consider allowing Land in excess of five times plinth area on case-to-case basis.

**4.4 Investment Subsidy for General Category:**

**4.4.1** All eligible Micro and Small Industrial Enterprises promoted by Men Entrepreneurs are eligible for Investment Subsidy @ 25% of the eligible Fixed Capital Investment subject to a maximum of Rs.30.00 Lakhs.

**4.4.2** All eligible Micro and Small Industrial Enterprises promoted by Women Entrepreneurs are eligible for an additional Investment Subsidy @ 20% of the eligible Fixed Capital Investment subject to a maximum of Rs.20.00 Lakhs

**4.4.3** All eligible Micro and Small Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - III for Investment Subsidy within six months from the date of Commencement of Commercial Production in TG-iPASS Portal.

**4.4.4** Investment Subsidy shall be applicable to all eligible (a) New Micro and Small Enterprises and (b) Expansion/Diversification of Micro and Small Enterprises, subject to fulfilment of the conditions stipulated at Para No 1.4.11 or 1.4.12.

**4.4.5** In respect of existing Micro and Small Enterprises, going for Expansion/Diversification, the capital Investment Subsidy would however subject to upper limit of Rs. 30.00 Lakh including all earlier availed capital Investment Subsidy. This limit however would be Rs.50.00 Lakh in case of Women Entrepreneurs.

**4.5 Investment Subsidy for SC/ST/PwD Category:**

**i) For Manufacturing Enterprises** 50% Investment Subsidy on Fixed Capital Investment for Micro and Small Enterprises set up by SC, ST and PwD Entrepreneurs, with a maximum limit per unit as **Rs. 100.00 Lakhs** and in case of Women Entrepreneurs additional 20% Investment subsidy limited to Rs. 20.00 Lakhs and maximum subsidy will be **Rs.120.00 Lakhs** per unit.

**ii) For Service Enterprises**, 35% Investment Subsidy on Fixed Capital Investment for Micro and Small Enterprises set up by SC, ST and PwDs Entrepreneurs, with a maximum limit as Rs.75.00 Lakhs and in case of Women Entrepreneurs additional 10% Investment subsidy will be limited to Rs.10.00 Lakhs and maximum subsidy will be **Rs.75.00 Lakhs** per unit.

**4.5.1.** All eligible Micro and Small Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - III for Investment Subsidy within six months from the date of Commencement of Commercial Production in TG-iPASS Portal.

**4.5.2.** Investment Subsidy shall be applicable to all eligible (a) New Micro and Small Enterprises and (b) Expansion/Diversification of Micro and Small Enterprises, subject to fulfilment of the conditions stipulated at Para No1.4.11 or 1.4.12.

**4.5.3.** The woman SC/ST/PwD Entrepreneurs availing loan from the Banks/Financial institutions with Men-SC/ST/PwD persons as Co-borrowers are not eligible for additional Incentives. In case of SC/ST/PwD Women Entrepreneurs only family members i.e., Parents, Spouse, Sons and Brother (in case of unmarried woman) as Co-borrower are eligible for additional Investment subsidy.

**4.5.4.** Scheduled Caste, Scheduled Tribe and PwD Entrepreneurs can set up projects covered in the list of activities mentioned in Annexure I(A) to avail the Incentives under MSME Policy, 2024. However, projects proposed to be set up in the Municipal Corporation limits and Greater Hyderabad Municipal Corporation shall obtain approvals wherever necessary as mentioned at para 1.2.

**4.5.5.** Investment Subsidy shall be applicable to all eligible a) new Micro and Small Enterprises and b) Expansion/Diversification of Micro and Small Enterprises, subject to fulfilment of the conditions stipulated at para-No. 1.4.11 or 1.4.12.

**4.5.6.** Two & Three wheelers, (LMV) Passenger Transport vehicles up to eight (8) seater and Vehicles / Equipment (of mobile nature) not registered with Transport Department (RTA) are not eligible for any type of Incentives under MSME Policy - 2024.

**4.5.7.** The units which have got Bank loan sanctioned under Commercial category for “Tractor and Trailer” and also purchased by self-finance shall be considered for sanction of Investment Subsidy provided the trailer shall be hypothecated to the concerned GM, DIC. Any vehicle eligible under Transport sector purchased with Self Finance shall be hypothecated to the concerned General Manager, DIC for the stipulated period.

#### **4.6. Reimbursement of Power Consumption Charges**

4.6.1. Under General Category, all eligible Micro, Small and Medium Enterprises are eligible for Reimbursement Fixed Power Consumption Charges @ Rs.1.00 per unit on Energy Consumption charges for a period of five (5) years from the date of Commencement of Commercial Production (DCP).

4.6.2. For SC/ST/PwD Category, Micro, Small and Medium Enterprises are eligible for Reimbursement Fixed Power Consumption Charges @ Rs.1.50 per unit on Energy

Consumption charges for a period of five (5) years from the date of Commencement of Commercial Production (DCP).

4.6.3. All eligible Micro, Small and Medium Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - V for Reimbursement Fixed Power Consumption Charges within six months after completion of every half-year i.e., last date for filing claim application is 31st of March for First Half-Year and 30th of September for Second Half-Year along with the documents mentioned in the Application through TG-iPASS Portal.

4.6.4. This reimbursement is only on the Energy Consumption (KVAH) charges but not on Maximum Demand or any other charges levied by DISCOMs. Residential & Colony Power consumption are not eligible for Reimbursement Fixed Power Consumption Charges.

4.6.5. The Reimbursement Fixed Power Consumption Charges shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification Projects, subject to fulfilment of the conditions stipulated at Para No. 1.4.11 or 1.4.12.

4.6.6. Reimbursement Fixed Power Consumption Charges shall be applicable to the Industrial Enterprises, which are utilizing Power from DISCOMs and CESS, Sircilla only and Power connection should be in the name of the Enterprise/Industry.

4.6.7. Reimbursement Fixed Power Consumption Charges will be allowed in case of Expansion/ Diversification Projects over and above base Power consumed. Average annual Power consumption of last 3 years will be considered as Base Power consumption. The reimbursement will be made every six (6) months. In case of actual Power consumed during the year is less than annual base consumption, reimbursement made during any previous period will be adjusted in future reimbursement. If excess is paid and could not be adjusted in future claims, will be recovered under Revenue Recovery Act.

4.6.8. The Base Annual Consumption will be average annual Power consumption of previous three Financial Years of the Expansion/Diversification project as certified by Chartered Accountant. Power consumed over and above the base consumption will be eligible for reimbursement of Power cost. If the Enterprise/Industry taken up Expansion/Diversification in the same year, the base Power consumption will be calculated proportionately.

#### **4.7. Reimbursement of Net SGST:**

4.7.1. All eligible Micro & Small Enterprises are eligible for reimbursement of 100% Net State Goods and Services Tax (SGST) for a period of five (5) years from the date of Commencement of Commercial Production or up to realization of 100% Fixed Capital Investment, whichever is earlier.

4.7.2. All eligible Medium Enterprises are eligible for reimbursement of 75% Net State Goods and Services Tax (SGST) for a period of Seven (7) years from the date of Commencement of Commercial Production or up to realization of 100% eligible Fixed Capital Investment, whichever is earlier.

4.7.3. All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - VII for Reimbursement of Net SGST Tax within six months (6) after completion of every half year i.e., last date for filing claim application is 31st of March for First Half-Year and 30th of September for Second Half-Year along with the documents mentioned in the Application through TG-iPASS Portal.

4.7.4. The above Incentive shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification projects, subject to fulfilment of the conditions stipulated at Para No. 1.4.11 or 1.4.12.

4.7.5. Reimbursement on Net State Goods and Services Tax (SGST) will be allowed in case of Expansion/Diversification Projects over and above base Annual Production Capacity or base turn over. Average Annual Production or turnover of last three years will be considered as base production capacity or base turnover. The reimbursement will be made every six (6) months. In case of actual production or turn over during the year is less than base Annual Production capacity or base turn over, reimbursement made during any previous period will be adjusted in future reimbursement. If excess is paid and could not be adjusted in future claims, will be recovered under Revenue Recovery Act.

4.7.6. The Expansion/Diversification projects will be allowed reimbursement on Net State Goods and Services Tax (SGST) paid on production made over and above the base Annual Production Capacity or base turn over as per applicability of the original Enterprise/Industry i.e. before Expansion/ Diversification. The base Annual Production is average Annual Production of previous three Financial Years even in case of manufacturing single product (as certified by Financial Institution/Chartered Accountant). If the Enterprise/Industry taken

up Expansion /Diversification in the same year, the base capacity will be calculated proportionately. In case of multi products, the average annual sales turnover of previous three Financial Years will be taken as base turnover (as certified by Chartered Accountant).

4.7.7 The Enterprise/Industry shall obtain the details of the Net State Goods and Services Tax (SGST) paid during the half-year for which the claim is being made duly certified by the officers of the Commercial Tax Department/GST Department in the prescribed format @ Form-A.

**4.8. Reimbursement on the expenses incurred for Quality Certification/ Patent Registration/ ZED Certification issued by an authorised agency / BIS certified Large or Mega Scale Industry:**

4.8.1 For General Category, all eligible Micro, Small and Medium Enterprises are eligible for reimbursement of 50% of the expenses incurred for Quality Certification/ ZED Certification issued by an authorised agency / a BIS certified Large or Mega Scale Industry limited to Rs.2.00 Lakhs/Certificate. In case of Patent Registration 100% of the expenses incurred limited to Rs 2.00 lakhs. However, the total subsidy from all sources is limited to Rs.2.00 Lakhs/certificate.

4.8.2. For SC/ST/PwD Category, Micro, Small and Medium Enterprises are eligible for reimbursement of 100% of the expenses incurred for Quality Certification/Patent Registration/ZED Certification/ Certificate issued by a BIS certified Large or Mega Scale Industry limited to Rs.3.00 Lakhs/Certificate. However, the total subsidy from all sources is limited to Rs.3.00 Lakhs/certificate.

4.8.3. All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure – X for Reimbursement of the expenses incurred for Quality Certification/Patent Registration/ZED Certification issued by an authorised agency / a BIS certified Large or Mega Scale Industry within six months from the date of obtaining quality certification along with required documents mentioned in Application, through TG-iPASS Portal.

4.8.4. This facility shall be available to all eligible new and Existing Micro, Small and Medium Enterprises, obtaining quality certification from BIS/ISO/HACCP/, O/o Controller General of Patents, designs and trademark other national/international certification agencies / Certificate issued by an authorised agency / a BIS certified Large or Mega Scale Industry.

**4.9 Reimbursement on Specific Cleaner Production Measures:**

4.9.1 All eligible Micro, Small and Medium Enterprises are entitled to claim reimbursement of 25% of the expenses incurred on the capital equipment installation for specific cleaner

production measures limited to Rs 5.00 lakhs. However, the equipment should not be included for calculating eligible capital Investment.

4.9.2 All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - VIII for subsidy on specific cleaner production measures within six months from the date of Commencement of Commercial Production along with required documents mentioned in Application, through TG-iPASS Portal.

4.9.3 Cleaner production measures are adoption of cleaner technologies and techniques within the Industry to reduce and avoid pollution and waste in the entire production cycle.

4.9.4 The Enterprise/Industry shall obtain a certificate from TGPCB on the specific cleaner production measures adopted with certified copy and list of equipment.

4.9.5 This facility shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification Projects, subject to fulfilment of the conditions stipulated at Para no. 1.4.11 or 1.4.12.

#### **4.10 Reimbursement of Cost Involved in Skill Up Gradation and Training:**

4.10.1. All eligible Micro, Small and Medium Enterprises shall submit their claims in the prescribed application form given at Annexure-II- Part A Common Application & Annexure - XI for Reimbursement of cost involved in skill up gradation and training the local manpower within six months after completion of such training programme along with required documents mentioned in Application, through TG-iPASS Portal.

4.10.2. 50% Reimbursement of cost involved in skill up gradation and training only local manpower limited to Rs.2000/- per person as a **onetime facility** will be provided.

4.10.3. All employees / workers should be on the company payrolls with EPF and ESI registration if applicable.

4.10.4. This incentive is applicable for the employees/workers trained by Reputed/Accreditation Agencies both Government and Private either with in plant or in the training institutions.

4.10.5. The eligible Enterprises/Industries have to inform the General Manager, District Industries Centre concerned well in advance of the commencement of training program. The General Manager, District Industries Centre concerned shall monitor the skill development training program.

4.10.6. The Enterprise/Industry should submit the list of employees trained along with their appointment letters duly certified by the promoter.

4.10.7. The training should be more practical and field oriented rather than pure theoretical and classroom based.

4.10.8. This facility should be utilized for training the local manpower so that the local manpower will be readily suitable for employment.

4.10.9. The training should be aimed at up gradation of skill, which should be useful to the organization.

4.10.10. The applicant should furnish the proof of the local employees as mentioned in Annexure XI

#### **4.11 PAVALA VADDI:**

4.11.1. All eligible New Micro and Small Enterprises are eligible for reimbursement of Interest under Pavala Vaddi Scheme on the term loan availed on the eligible Fixed Capital Investment in excess of 3% per annum subject to a maximum reimbursement of 9% per annum for a period of 5 years from the date of Commencement of Commercial Production.

4.11.2. All eligible Industrial Enterprises shall submit their claims in the prescribed application form given at Annexure-II - Part A Common Application & Annexure - VI for Pavala Vaddi within six months after completion of every half year i.e., last date for filing claim application is 31st of March for First Half-Year and 30th of September for Second Half-Year along with the documents mentioned in the Application through TG-iPASS Portal.

4.11.3. This facility shall be applicable to the Term Loan availed on Fixed Capital Investment by all eligible new Micro and Small Enterprises only. (a) Minimum 3% interest per annum should be borne by the Enterprise. (b) Over and above 3% interest per annum reimbursement will be done to the extent of 9% maximum per annum for a period of 5 years from the date of Commencement of Commercial Production under Pavala Vaddi Scheme.

4.11.4. This facility is not applicable for Expansion/Diversification projects.

4.11.5. The new Enterprises & Industries under MSME Policy 2024-Incentive Scheme, availing term loan from Scheduled Commercial Banks/Financial Institutions recognized by Reserve Bank of India, A.P. State Financial Corporation (APSFC-Telangana Unit), Small

Industrial Development Bank of India (SIDBI), RBI recognized NBFCs are eligible for reimbursement of Interest under Pavala Vaddi.

4.11.6. If the term loan is disbursed in parts, the loan disbursed within 6 months from date of Commencement of Commercial Production only is eligible for reimbursement of Interest under Pavala Vaddi.

4.11.7. Second Term Loan sanctioned and released after date of Commencement of Commercial Production is not eligible under the Scheme.

4.11.8. If any unit avail term loan from more than one financial institution which were sanctioned before the Commencement of Commercial Production and released before or within 6 months from date of Commencement of Commercial Production, the unit is eligible for availing Pavala Vaddi on all such Term Loans.

4.11.9. The reimbursement of interest will be considered only from the Date of Commencement of Commercial Production onwards whatever the interest liability is for moratorium or regular loan.

4.11.10. This reimbursement to the Enterprise/Industry shall not include penal interest, liquidated Damages etc. paid to the Financial Institutions/Banks.

4.11.11. The benefit shall be extended only to the eligible new Enterprises/Industries which are Regularly repaying the Loan instalments of principal & interest.

4.11.12. The loan accounts that are classified as overdue in the books of the bank at the time of half- Yearly closing and that which are classified as Non-performing Assets at year-end closing are ineligible. However, if they resume on-time repayments and regularize the arrears, they are eligible for the Incentive in the next half-yearly period. For this purpose, the banker has to certify that the repayment is regular and the Account is standard and the same certificate is to be enclosed along with claim application.

4.11.13. Term Loan sanctioned and released towards Non-Productive machinery is not eligible for reimbursement of interest under Pavala Vaddi

4.11.14. If any unit changes the Bank/Financial Institution with the period of availing Pavala Vaddi, the unit is eligible for availing the Pavala Vaddi on the quantum of loan taken over by the new bank. However, any new loan sanctioned by the new bank is not eligible for Pavala Vaddi.

#### **4.12 INDUSTRIAL INFRASTRUCTURE DEVELOPMENT FUND (IIDF)**

4.12.1. All eligible New Medium standalone Enterprises for General Category/ all New Micro , Small and Medium standalone Enterprises for SC/ST/PwD category are eligible for reimbursement of 50% of the cost of infrastructure like roads, Power supply and water connection, limited to Rs.1.00 Cr. subject to (a) the location should be beyond 10 KMs (aerial distance) from the existing Industrial Estates/IDA/IP's having vacant Land/shed for allotment and (b) cost of the infrastructure limited to 15% of the eligible Fixed Capital Investment made in the Industry.

4.12.2. All eligible Enterprises shall submit their claims in the prescribed application form given at Annexure-II Part A Common Application & Annexure - IX for financial assistance within six months from the date of Commencement of Commercial Production along with required documents, through TG-iPASS Portal.

4.12.3. The General Manager, District Industries Centre will recommend the applications duly approved by the DIPC (District Investment Promotion Committee) to the Commissioner of Industries with his specific remarks/recommendation on the proposed Infrastructure to be developed with the following documents.

4.12.4. A declaration given by the Enterprise/Industry stating that they have not availed any financial assistance from the Government earlier for the proposed Infrastructure to be developed

4.12.5. Declaration from the line department concerned stating that the project is not covered in the budgetary estimates of current year.

4.12.6. The Infrastructure estimates confirmed by the District head of the line department concerned. Certificate that no departmental funds are available for this purpose.

4.12.7. Declaration from the General Manager stating that the location of the Industry is beyond 10 Kms from Existing Industrial Estate/Industrial Parks /IDAs.

4.12.8. The State Government has provided financial assistance as a grant to the new eligible Enterprises for the development of following Infrastructure facilities up to the doorstep of the proposed Industrial Enterprises.

4.12.8.1. Drinking Water and Industrial Water

4.12.8.2. Electricity – Power connection

4.12.8.3. Laying of drainage line from the Enterprise/Industry/Industrial Estate to the existing Point or to the natural drainage point:

4.12.8.4. Approach Road to the Enterprise/Industry

4.12.8.5. Any other infrastructure facilities as approved by the Government/SLC.

**4.13 Claiming of Investment Subsidy prior to date of Commencement of Commercial Production (DCP) by SC/ST / PwD Entrepreneurs:**

4.13.1. The General Manager, District Industries Centre will recommend the applications after placing before the District Investment Promotion Committee (DIPC) to the Commissioner of Industries with his specific remarks/recommendation on the proposed sanction of Investment Subsidy prior to DCP.

4.13.2. The Investment Subsidy prior to DCP is eligible for new Micro and Small Enterprises i.e., Manufacturing and Service sector except Transport sector/ **Equipment of mobile nature.**

4.13.3. The Investment Subsidy prior to DCP is eligible to the Entrepreneurs, as per the financial institution appraisal. However, the SC/ST/PwD Entrepreneurs should bring in capital at least 10% of the total project cost.

4.13.4. The SC/ST/PwDs Entrepreneurs shall submit the claim applications through TG-iPASS Portal in the prescribed application form given at Annexure-II Part A Common Application & Annexure – XII after sanction of term loan by the Financial Institution /Scheduled Commercial Banks and obtaining requisite approvals and commencement of Civil Works.

4.13.5. After release of 1st instalment of Investment Subsidy, the Enterprise should commence Commercial Production within eighteen (18) months from the release of First Instalment of Investment Subsidy; otherwise, the released Investment Subsidy will be recovered.

4.13.6. The SC/ST/PwD Entrepreneurs are eligible for Investment Subsidy only after term loan is sanctioned and obtaining requisite approvals and commencement of Civil Works. The Commissioner of Industries, Telangana, Hyderabad will sanction and release Investment Subsidy after Term loan is sanctioned by the TGSFC / Scheduled Banks irrespective of the date of Commencement of Commercial Production. The release will be made on Pari Passu mode to facilitate the SC/ST / PwD Entrepreneurs to implement the project.

4.13.7. The Investment Subsidy prior to DCP will be sanctioned and released @ 35% and 45% of the eligible Investment subsidy as 1st & 2nd instalments respectively in “paripassu” mode. Subject to availability of budget under SCSP/TSP/PwD.

First instalment will be sanctioned after term loan is sanctioned and obtaining requisite approvals and commencement of Civil Works. Second instalment will be sanctioned after completion of Civil Works and Placement of Orders for Plant & Machinery. The final 20% Investment subsidy will be sanctioned and released after the commencement of commercial production by the respective SLC/DLC.

4.13.8. The Self finance Enterprises are not eligible for the Investment Subsidy prior to DCP.

#### **4.14. Women Entrepreneurs**

**4.14.1.** Micro/ Small Enterprises wholly promoted by Women Entrepreneurs as proprietor /partnership /private limited company as sole Proprietress are eligible or invariably having 100% share in Partnership/Private Limited Companies are eligible.

**4.14.2.** Industrial Cooperative Societies engaged in the Industrial activity promoted by Women should be exclusively (i.e. 100%) for the benefit of Women Entrepreneurs.

**4.14.3.** In case of Enterprises set up by Women Entrepreneurs, transfer of ownership is not normally permitted. However, transfer from one Women entrepreneur to another Women entrepreneur may be allowed with the approval of DIPC/SLC subject to condition that ultimately 100% shareholding of the Women entrepreneur is protected/ maintained.

### **5.0 COMPUTATION OF FIXED CAPITAL INVESTMENT:**

#### **5.1.0 LAND**

**5.1.1** Cost of Land required for the successful working of the New Industrial Enterprise would normally be computed by considering value of Land equivalent to five times the plinth area of the factory building constructed and not exceeding the approved project cost. However, in respect of Enterprises/Industries where the open Land requirements would be due to the specific nature Industry, SLC may consider allowing Land in excess of 5 times of plinth area on case-to-case basis. However, cost of site levelling, clearance, laying of roads, etc. will not be considered for capital cost.

**5.1.2.** Value of leased Land will not be taken into account for capital cost.

**5.1.3.** Sale deed should be registered in the name of Enterprise/ Industry/ Proprietor as the case may be, for sanction of any Benefits / concessions.

**5.1.4.** Lands inherited would not be considered for capital cost computation.

**5.1.5.** Stamp Duty and Transfer Duty component will not be taken into account while computing the Fixed Capital Investment for sanction of Investment Subsidy.

**5.1.6.** In case of availing reimbursement of 25% Land cost for General category and 50% land cost for SC/ST/PWD category, on Lands purchased in TGIIC developed IEs/IDA/Industrial Parks, the Land cost will not be considered while computing the Fixed Capital Investment for sanction of Investment Subsidy. But Land cost will be considered while computing the Fixed Capital Investment for sanctioning the Tax-based Benefits.

## **5.2.0 FACTORY BUILDING**

**5.2.1.** The value of factory building constructions will be limited to the approved project cost. The value of the leased building will not be considered. Cost of buildings will be computed as per the APSFC-Telangana Unit approved rates of construction / year of construction or the actual cost, whichever is lower. The items of civil works which are permitted for computation towards eligible cost are: (1) Main Factory Shed. (2) Raw Material and finished products Godown. (3) Office room and Lab room. (4) Cooling water ponds. (5) Boiler shed and generator room. (6) Effluent treatment ponds, etc. (7) Overhead Tank, bore-wells, and pump house and sump. (8) Fencing and Gate. (9) Architect fee and supervision charges. (10) Compound wall. (11) Canteen. (12) Rest House. (13) Time Office. (14) Cycle / Vehicle Stand. (15) Security Shed and (16) Toilet room and sanitary fittings.

**5.2.2.** The total value of items at (10) to (16) and similar items shall not exceed 10% of the total value of civil works. Total value of the civil works means items (1) to (9) only (within the approved project cost). The plinth area of the civil works based on the construction made by the Industrial Enterprise from items (1) to (9) only.

## **5.3.0 PLANT AND MACHINERY**

**5.3.1.** The computable cost should be within the approved project cost, subject to limitations set out in the following paras.

**5.3.2.** Value of plant, machinery and equipment installed for undertaking production of approved items and the value of tools (other than consumables) Jigs, Dies, Moulds

necessary for production of approved items will be considered. Leased plant and equipment is not eligible for Benefits.

**5.3.3.** Enterprise/Industry setup with total second-hand machinery would not be eligible for any Benefits/concessions. However, in case of Enterprise/Industry setup with imported machinery, value of 100% imported second hand plant, machinery and equipment will be considered as new indigenous machinery, if it is imported directly by the Industrial Enterprise. In case of indigenous second-hand machinery purchased by the Industrial Enterprise, such value should not exceed 25% of the total value of plant and machinery. The value of indigenous second-hand machinery will not be computed towards fixed eligible capital Investment for Benefits. To decide the percentage of second-hand machinery, market value original purchased value as certified by Chartered Accountant (C.A.) will be considered, subject to such machinery having a minimum of further three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years life for Micro & Small Enterprises and eight (8) years for Medium Enterprise certified by a Licensed Chartered Engineer from DCP. New Enterprise/Industry setting up with a mix up of new / Second hand machinery shall be subjected to these norms.

**5.3.4.** Expenditure on Technical Consultancy / Feasibility study including turn-key charges will be considered towards the Fixed Capital Investment, provided they are part of the approved project cost, capitalized and certified by a Chartered Accountant, but limited to 10% of the total cost of plant machinery and equipment installed.

**5.3.5.** The value of plant, machinery and equipment procured by New Industrial Enterprise from APSFC Telangana Unit / Telangana State Industrial Development Corporation / Nationalized Banks pertaining to disposed off Enterprise/Industry will be considered, provided such machinery has not enjoyed any Benefits under any of the earlier Incentive schemes. Only depreciated value of such plant, machinery and equipment, as certified by Chartered Accountant subject to such machinery having a minimum of further three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years life for Micro, Small Enterprises and ten (08) years for Medium Enterprise certified by a Chartered Licensed Engineer, will be taken into account for computing towards eligible Fixed Capital Investment.

**5.3.6.** In respect of new Industries Enterprises setup in the premises belonging to disposed off Enterprises from any Financial Institution / disposed off Enterprises/Industries, if the earlier Enterprises availed Benefits, only new assets created with fresh Investment would be eligible for Benefits.

**5.3.7.** Value of self-fabricated machinery by the New Industrial Enterprise/ Industry will have to be certified by a Chartered Engineer or Engineer of the term lending institution concerned for the purpose of computing the eligible Fixed Capital Investment.

#### **5.4.0** ITEMS NOT COMPUTABLE TOWARDS FIXED CAPITAL INVESTMENT

**5.4.1.** Working capital, raw material, stores and all consumables including spare tools, etc.

**5.4.2.** Value of the Motor Vehicles. Machinery / equipment / Tools operating outside the factory premises.

**5.4.3.** Pre-operative expenses, advances, expenditure not supported by payment of bills wherever necessary.

**5.4.4.** Investment made outside the approved project cost and items not covered by approved project.

**5.4.5.** Fixed assets which form part of project cost but not created within 6 months from the date of commercial production or the date of filling the claim whichever is earlier, if it is financed Enterprises/Industry.

**5.4.6.** Term loan sanctioned by the Financial Institution after the date of Commencement of Commercial Production.

**5.4.7.** In case of self-financed Enterprise/Industry, the fixed assets created after the date of Commencement of Commercial Production and payment made after date of Commencement of Commercial Production, such value.

#### **6.0** GENERAL CONDITIONS

**6.1** The claim applications filed after six months but before one year from the specified date as defined for sanction of Incentives will be treated as belated claims and are eligible for 50% of all the Incentives. All claims filed beyond one year are not eligible for any Incentives.

**6.2** All eligible Micro and Small Enterprises established in leased premises should furnish a registered lease deed which is valid for a period of at least three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years from the date of commencement of production. However, in case of any break in production, the registered lease deed shall be extended for the same period of break in production.

**6.3** All eligible Medium Enterprises should furnish a registered lease deed which is valid for a period of at least Eight (8) years from the date of commencement of production. However, in case of any break in production, the registered lease deed shall be extended for the same period of break in production

**6.4** All eligible SC/ST/PwD Enterprise/Industry should furnish a registered lease deed for a period of three (3) years from the date of commencement of production for Micro and Small Enterprises along with notarized affidavit to abide by the MSME Policy 2024 guidelines in running the unit without break for stipulated period of three (3) years from DCP. If there is any break in production, the registered lease deed shall be extended to the equivalent period of break in production beyond three (3) years from DCP otherwise the entire subsidy shall be recovered. The medium enterprise should furnish a registered lease deed for a period of Eight (08) years from the date of commencement of production. However, in case of any break in production, the registered lease deed shall be extended for the same period of break in production

**6.5** If any Micro and Small Enterprise new or taking up Expansion/ Diversification had availed Investment Subsidy under any scheme i.e. any similar Incentives of State Government / Government of India/ Institutions/ Agencies already availed/ Government of India Incentives which may be announced from time to time and other such Incentives extended by any other Government Agency, the total subsidy amount would be limited to the maximum subsidy entitled by the unit under this Policy.

**6.6** In case of existing Industrial Enterprise setting up a New Industrial Enterprise with separate identifiable Investment, the words 'SEPARATE IDENTIFIABLE INVESTMENT' shall mean that the Enterprise/Industry should not have any production linkage with the existing manufacturing process and the product should be a separate product itself with independent marketability. The new Enterprise/Industry should be in a separate building, should maintain separate books of accounts and the project should be appraised independently by financial institutions as a viable project. A new project will not, however, be regarded as a "Separate Identifiable Investment" if the utilities of the existing Enterprise/Industry like water, electricity, steam and pollution control systems are extended to the new Enterprise/Industry

**6.7** If any existing Industrial Enterprise setting up a New Industrial Enterprise with separate identifiable Investment for the same end product/new product at different location in the same name it will be treated as new Enterprise/Industry (separately identifiable Investment), even though there is no separate Goods & Services Tax registration number

(GST) and separate marketability, since the Sales Tax Department is issuing only one GST registration number (GSTIN) for one dealer even they have more than one Enterprises/Industries within the state. However, they have to maintain separate books of accounts for each location. Clubbing of investment criteria is not applicable.

**6.8** If more than one Service enterprise of Mobile nature (HMT, Goods and Passenger Transport, Earth moving equipment, Bore well, Construction Equipment etc.) are set up by a family at same location or different location, in the same line of activity or different line of activity with same name or different names, the Second unit onwards shall be treated as expansion enterprises for processing and sanction of eligible incentives under MSME Policy 2024. (Government Memo No. 4786/IP,INF/A1/2017, Dt. 10/02/2018)

**6.9** Scheduled Castes (Hindus) Converted to Christianity are eligible to avail Incentives under MSME Policy 2024

**6.10.** In respect of the Mobile units/equipment working in other districts within the state, General Manager of the District where the Mobile unit /equipment is working is authorized to inspect the Mobile unit/ equipment and send report to the General Manager, DIC, from where the proposal is originated (Circular Memo No. 39/1/2016/22386, Dt. 13/05/2016).

**6.11.** In respect of the Mobile units / equipment working outside the state, shall be inspected at the address mentioned in claim application for sanction and release of subsidies (Circular Memo No. 39/1/2016/22386, Dt. 31/03/2016)

**6.12.** All Cotton Ginning & Pressing Units are eligible for Incentives, only on submission of Star Rating Certificate from the Textile Committee, Government of India and only if they don't avail Incentives from any other Department/ Agency.

**6.13.** If any applicant failed to reply to the query raised by the GM, DIC/Director of Industries within 90 days, in respect of the application filed in TG-iPASS Portal, the same will be auto rejected. If the applicant files the application, again, after auto rejection, the same will be processed by taking the latest date of filing into consideration. However, this condition of auto rejection for non-compliance within 90 days is not applicable for SC,ST,PwD Entrepreneurs

**6.14.** Sanctioned Incentives to the Micro and Small Enterprises which were in operation for three (3) years in case of SC/ST/PwD entrepreneurs and for others 6 years from D.C.P. Medium Industries which were in operation for 8 years from D.C.P and closed subsequently can be considered for release by placing them last in the seniority of sanctions of the respective S.L.C.

**6.15.** All the Entrepreneurs should have a Permanent Account Number (PAN).

**7.0. INELIGIBILITY**

7.1. All Servicing Activities excluding activities mentioned at Sl.No. (44) of Annexure I are not eligible for any Benefits for General Category Entrepreneurs.

7.2. Enterprises /Industries listed as ineligible in Annexure I are not eligible for any Benefits/concessions. However, the Enterprises/ Industries run by SC/ST/PWD entrepreneurs are eligible for incentives.

7.3. New Industrial Enterprise being set up within the limits of Greater Hyderabad Municipal Corporation excluding existing Industrial Estates/Parks, Industrial Estates notified, Industrial Estates to be notified and commenced commercial production on or after 18/09/2024 but before 31/03/2029. However, the Industrial Enterprises set up at Sanathnagar, Azamabad, Chandulal Baradari and Kattedan Industrial Estates are not eligible under New MSME Policy 2024.

7.4. New Industrial Enterprise/Industry established with Plant and Machinery on lease is not eligible for Benefits/concessions.

7.5. New Industrial Enterprise/Industry established with second hand machinery is not eligible for Benefits/concessions except where the cost of such machinery does not exceed 25% of the total cost of plant and machinery.

7.6. Composites Industrial Enterprise set up for manufacture of an eligible item along with an ineligible item are not eligible for Benefits/concessions except when the proportion of ineligible items in the total production is less than 10% in value of the total turnover.

7.7. New Integrated Steel Plants i.e., starting with iron ore / scrap and using the liquid metal to make Billets, Coils, Strips, Slabs or Alloy Steels Enterprises/Industries involved in part production are eligible for all other Benefits except Power cost reimbursement under MSME Policy 2024. However, manufacture of Sponge Iron and Pig Iron are eligible for reimbursement of Power cost including other Benefits under New MSME Policy 2024.

**8.0 CHANGE OF CONSTITUTION/ MANAGEMENT/ NAME OR STYLE OF INDUSTRIAL ENTERPRISE/ FINANCIAL INSTITUTION:**

8.1. Any change in constitution / management /name or style of Industrial Enterprise /financial Institution within three (3) years in case of SC/ST/PWD entrepreneurs and for

others 6 years from DCP of a Micro Enterprise shall have the approval of District Industrial Promotion Committee (DIPC). Any change in constitution / management / name or style of Industrial Enterprise / financial unit within three (3) years in case of SC/ST/PWD entrepreneurs and for others 6 years of a small Enterprise and within 8 years of a medium Enterprise shall have the approval of the S.L.C.

8.2 In all such cases, the applicant shall file an application with the concerned GM, DIC along with

8.2.1. NOC from a financial institution

8.2.2 Certificate of Incorporation from Registrar of Companies (ROC)/ partnership deed.

8.3 GM, DIC, after verification, shall place all such requests of Micro Enterprises in the DIPC for approval and recommend the requests of Small and Medium Enterprises to the Commissioner of Industries for placing in S.L.C. for taking a decision.

## **9.0 LEASE OF ENTERPRISE/INDUSTRY:**

9.1 In case of the Industrial Enterprise that availed Benefits/concessions whose management is not able to run the Enterprise/Industry and intent to lease out to other management within the first three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years in respect of Micro & Small Enterprises and Eight (8) years in respect of Medium Enterprises from the date of Commencement of Commercial Production should obtain the No Objection Certificate (NOC) from the financing institutions concerned in respect of aided Enterprise/Industry before seeking the approval of District Level Committee for micro enterprises, State Level Committee for small and medium enterprises.

9.2 In respect of Self-financed Micro units, the applications for approval should be submitted to DLC.

9.3 In respect of Self-financed Small & Medium units, the applications for approval should be submitted to SLC through GM.

**10.0 CHANGE OF LOCATION OF INDUSTRIAL ENTERPRISES SANCTIONED BENEFITS/ CONCESSIONS:**

**10.1 Aided Enterprises:**

**10.1.1.** Any Micro Enterprises proposing to shift their Enterprises within the District, they should obtain No Objection Certificate from the financing institutions concerned before seeking the approval of District Level Committee concerned.

**10.1.2.** Any Micro Enterprises proposing to shift their Enterprises outside the District, they should obtain prior approval of the financing institutions concerned before seeking the approval of State Level Committee.

**10.1.3.** In respect of Small & Medium Enterprises proposing to shift within the District or outside the District should obtain prior approval of financing institution then approach Commissioner of Industries, through GM, DIC, for permission of the State Level Committee.

**10.1.4.** The unit shall obtain all necessary approvals/clearances in the new location.

**10.1.5.** Shifting of Enterprise/Industry outside the State is not allowed.

**10.2 Self-Financed Enterprises/Industries:**

**10.2.1.** In respect of Micro Enterprises proposing to shift their Enterprises within the District, they should obtain prior approval of District Level Committee Concerned. In case of shifting of any Industrial Enterprise outside the District they should obtain prior approval of State Level Committee through the General Manager, District Industries Centre Concerned.

**10.2.2.** In respect of Small & Medium Enterprise (unaided or Self-Financed) proposing to shift their Enterprise/Industry either within the District or outside the District, should obtain prior permission from State Level Committee.

**10.2.3.** The unit shall obtain all necessary approvals/clearances in the new location.

**10.2.4.** Shifting of Enterprise/Industry outside the State is not allowed.

**11.0. MERGER/AMALGAMATION OF THE INDUSTRIAL ENTERPRISES:**

**11.1** Approval of the State Level Committee is necessary for any merger/ amalgamation of Enterprises/Industries.

**11.2** The Public and Private Limited Companies seeking merger/ amalgamation of their group of companies shall submit an application to Commissioner of Industries through General Manager, District Industries Centre concerned along with

**11.2.1.** Necessary orders of appropriate forum under Companies Act,

**11.2.2.** NOC from the Financing Institution

**11.2.3.** Udyam Registration Certificate

**11.2.4.** Incorporation Certificate from the Registrar of Companies.

**11.3** The Partnership Firm shall submit No Objection Certificate from their Financing Institution and Firm Registration.

**11.4** The Proprietary concern shall submit NOC from the Financing Institution.

**12.0. CHANGE OF LINE OF ACTIVITY/INCLUSION OF ADDITIONAL LINE OF ACTIVITIES:**

An Enterprise/Industry should obtain prior approval of the State Level Committee before taking up production of new eligible items, without any additional machinery or equipment, then such items shall be permitted for availing SGST reimbursement within the period of five (5) years in respect of Micro & Small Enterprises and seven (7) years in respect of Medium Enterprises from the Date of Commencement of Commercial Production of the original product.

**13.0 BREAK IN PRODUCTION:**

**13.1** The Industrial Enterprises obtaining Benefits should be in continuous production for a period of three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years in respect of Micro & Small Enterprises and eight (8) years in respect of Medium Enterprises from the Date of Commencement of Commercial Production failing which all Benefits/concessions sanctioned are liable to be cancelled and the Benefits/concessions already availed are liable for recovery.

**13.2** Break-in-production beyond 6 months due to the reasons beyond its control such as shortage of raw-materials, Power and change of management, etc. may be condoned by the State Level Committee (SLC) on merits.

**13.3** The break-in-production condonation period will result in extending the mandatory operational period of three (3) years in case of SC/ST/PWD entrepreneurs and for others six

(6) years in respect of Micro & Small Enterprises and Eight (8) years in respect of Medium Enterprises for continuous production condition by the period of such break.

**14.0 PROCEDURE FOR SANCTION OF INCENTIVES UNDER MSME POLICY 2024:**

**14.1.** All applications for sanction of Incentives shall be filed through an end-to-end online system in TG-iPASS Portal.

**14.1.1** On receipt of the Incentive claim application from the Industrial Enterprises through TG-iPASS Portal for sanction of Benefits. The GM, DIC, shall verify the application and its enclosures if it is in full shape refer for inspection, otherwise raise query for want of shortfall documents.

**14.1.2.** The inspecting officer shall give an inspection date for the Enterprise/Industry in the Portal which is sent as an SMS to the Enterprise/Industry.

**14.1.3.** The inspecting officer inspects the enterprise on given date and verify all the records/documents as per the Check Slip duly following the procedure. Recommend for sanction of incentives if application is in order.

**14.1.4.** After Field Inspection of the Enterprise with Investment up to Rs.50.00 Lakhs in Plant & Machinery, the recommended applications will be placed before the scrutiny committee for recommending to place in the District Investment Promotion Committee meeting chaired by the District Collector for Rejection/Sanction of the Incentives.

**14.1.5.** The sanctions status shall be uploaded in the Portal, immediately after approval of the DIPC meeting minutes.

**14.1.6.** In respect of Enterprise with Investment more than Rs.50.00 Lakhs in Plant& Machinery, GM will recommend to the Commissioner for sanction of Benefits, after proper verification of the documents and physical verification of the unit.

**14.2. At Commissioner of Industries Level**

**14.2.1.** In respect of SLC cases, the Joint Director (II & Sub-Plan) will ensure updating of information on the TG-iPASS Portal, as soon as the cases are approved in the SLC, to ensure availability of sanctioned information to the unit holders as well as the General Managers Concerned.

**14.2.2.** Scrutiny/Verification Committees at the District Level and State Level are constituted for Scrutinizing and recommending the claims of Enterprise with Investment up to Rs.50.00

Lakhs in Plant& Machinery at District level and Enterprise with Investment more than Rs.50.00 Lakhs in Plant& Machinery at State Level Committees

**14.2.3.** Committees at the District Level and State Level are constituted for Sanction/ Rejection of claims of Micro at District level , and Small & Medium Enterprises at State level.

**14.3 STATE LEVEL SCRUTINY / VERIFICATION COMMITTEE FOR INCENTIVES / CONCESSIONS**

Additional Director of Industries	Chairman
Convener, State Level Bankers Committee (SLBC) or his nominee.	Member
Managing Director, Telangana Industrial Infrastructure Corporation, Hyderabad or his nominee.	Member
General Manager, Telangana State Financial Corporation, Hyderabad or his nominee.	Member
Inspector General, Registration & Stamps, Revenue Department or his nominee.	Member
Joint Secretary to Government, Finance Department	Member
Nominee of Chief Commissioner, Land Administration	Member
Nominee of Managing Director, Telangana State Southern Power Distribution Company Ltd., (TSSPDCL), Hyderabad	Member
Nominee of Managing Director, , Telangana State Northern Power Distribution Company Ltd., (TSNPDCL), Warangal	Member
Nominee of Commissioner, Commercial Taxes Department	Member
Joint Director of Industries	Member- Convener

**14.4 DISTRICT LEVEL SCRUTINY/VERIFICATION COMMITTEE FOR INCENTIVES/ CONCESSIONS**

General Manager, District Industries Centre	Chairman
Lead District Manager or his nominee	Member
Manager, Telangana State Financial Corporation concerned District	Member
Zonal Manager, Telangana Industrial Infrastructure Corporation	Member
Representative from TGSPDCL/TGNPDCL concerned	Member
Commercial Tax Officer, Commercial Taxes Department or his nominee	Member
District Registration & Stamps, Revenue Department or his nominee	Member
Deputy Director/Assistant Director/Industrial Promotion Officer	Member- Convener

#### **14.5 POWERS OF SCRUTINY/VERIFICATION COMMITTEES OF DLC/SLC**

**14.5.1.** After verifying/scrutiny of claim applications, the Member-Convener will prepare the Appraisal note for each case with the approval of the Chairman SVC in the form prescribed for placing before respective Scrutiny-cum-Verification Committee for recommending to the State Level/District Level Committee, as the case may be.

**14.5.2.** Scrutiny-cum-Verification Committees will meet as often as required, but not less than once in a month. The Member - Convener will arrange to record the minutes of each meeting, get them duly approved by the Additional Director concerned/General Manager concerned and will be placed before State Level/District Level Committee.

**14.5.3.** After receipt of Scrutiny-cum-Verification Committee recommendations, the Member-Convener of State Level/District Level Committee will prepare the agenda note for placing before State Level/District Level Committee for taking decision.

#### **14.6 IN RESPECT OF SELF FINANCED ENTERPRISES:**

**14.6.1.** All the Self-Financed Industrial Enterprises should be inspected by respective Multi-Disciplinary Committee / Standing Scrutiny Committee and the Committee should verify the genuineness of machinery to avoid bogus or false claims.

**14.6.2.** The Multi-Disciplinary Committee at district level shall inspect the Micro Enterprises with the following members:

- (a) State Tax Officer, Commercial Tax from Commercial Taxes Department:
- (b) Manager, APSFC (Telangana Unit) District concerned; and
- (c) General Manager, District Industries Centre concerned – Member Convener.

**14.6.3.** The Standing Scrutiny Committee (SSC) shall inspect the Small & Medium Enterprises with the following members:

1. Assistant Commissioner (ST) from Commercial Taxes Department.
2. General Manager/Branch Manager, APSFC-Telangana Unit of concerned District;
3. Additional Director of Industries –Member Convener

**14.6.4.** The following Sub-Committee of State Level Committee (SLC) will assist by inspecting the units referred by SLC for taking a decision.

- (a) ADC – DFO-MSME
- (b) General Manager, APSFC-Telangana Unit concerned District

- (c) Any other member as decided by SLC based on the need.
- (d) Additional Director from Industries Department
- (e) GM, DIC of the concerned district–Member Convener

**14.7 STATE LEVEL COMMITTEE ON INCENTIVES – LIST OF MEMBERS**

Commissioner of Industries, Hyderabad	Chairman
Additional Secretary/Joint Secretary/Deputy Secretary to Government, Finance & Planning (Fin. Wing) Dept., Dealing with the subject	Member
Additional Secretary/Joint Secretary/Deputy Secretary to Government, Industries & Commerce (IP) Department	Member
Managing Director, Telangana State Financial Corporation, Hyderabad or his nominee	Member
Managing Director, T.G. Industrial Infrastructure Corporation, Hyderabad or his nominee	Member
Commissioner of Commercial Taxes, Hyderabad or his nominee.	Member
Commissioner of Tribal Welfare, Hyderabad or his nominee	Member
Commissioner of Development of Scheduled Caste Department, Hyderabad or his nominee	Member
Director, Commercial, TSTRANSCO or his nominee	Member
Commissioner & Inspector General, Registration & Stamps, Revenue Department or his nominee	Member
Member Secretary, Telangana State Pollution Control Board or his nominee	Member
Commissioner, Transport or his nominee	Member
Chief Commissioner, Land Administration or his nominee	Member
Convener, State Level Bankers Committee (SLBC) or his nominee	Member
Additional Director of Industries	Member-Convener

The above Committee shall scrutinize and sanction the claims of Enterprise with Investment more than Rs.50.00 Lakhs in Plant& Machinery.

**14.8 DISTRICT LEVEL COMMITTEE ON INCENTIVES – LIST OF MEMBERS**

District Collector	Chairman
Deputy Commissioner of Commercial Taxes	Member
Project Officer, Integrated Tribal Development Authority (I.T.D.A.) of the concerned District	Member
Executive Officer, District Scheduled Castes Co-op. Finance Corporation	Member
Branch Manager, Telangana State Finance Corporation	Member
Zonal Manager, Telangana Industrial Infrastructure Corporation	Member
Nominee of the President of Federation of Telangana and	Member

Andhra Pradesh Chamber of Commerce and Industry	
Environmental Engineer, Telangana State Pollution Control Board	Member
Superintendent Engineer, TSTRANSCO or his nominee	Member
District Registrar, Registrations & Stamps or his nominee	Member
Lead District Manager	Member
Nominee of Regional Transport Authority	Member
General Manger, District Industries Centre	Member-Convener

The above committee shall scrutinize and sanction the claims of the Enterprise with Investment up to Rs.50.00 Lakhs in Plant& Machinery.

In both the SVC (14.3) & SLC (14.7) Committees, representatives of 04 associations may be invited on Rotation basis from the following two sets of Associations @ 02 Members from each Set of Association.

<b>First set of Association</b>	<b>Second set of Association</b>
Confederation of Indian Industry (CII)	Dalit Indian Chamber of Commerce and Industry (DICCI)
Federation of Telangana Chambers of Commerce and Industry (FTCCI)	SC/ST Women Indian Chamber of Commerce & Industry (SWICCI)
Telangana Industrialists Federation (TIF)	Tribal Indian Chamber of Commerce and Industry (TICCI)
Federation of Telangana Small Industries Associations (FETSIA)	Backward Classes Indian Chamber of Commerce and Industry (BICCI)
Federation of Small and Medium Enterprises of India (FSME)	Confederation of Indian SC,ST Enterprises (CISSE)
Federation of Indian Chambers of Commerce & Industry (FICCI)	Telangana Association of SC,ST Enterprises (TASSE)
	Confederation of Micro, Small & Medium Enterprises (COMSME)

#### **14.9 POWERS OF STATE LEVEL AND DISTRICT LEVEL COMMITTEES**

**14.9.1.** The State Level and District Level Committees will meet as often as required, but not less than once in a month. The Member- Convener will arrange to record the minutes of each meeting, get them duly approved by the Chairperson and communicate to all the members.

**14.9.2.** The decisions of the State Level Committee shall be final in scrutinizing, deciding the eligible Investment, sanctioning the Benefits. It can also review the decisions wherever it is necessary. In case of any doubt/ambiguity on any issue or item covered by these guidelines for implementing this scheme, the decision/interpretation of State Level Committee is final and binding on all concerned. The District Level Committee will adopt norms evolved by the State Level Committee.

**14.9.3.** The State Level Committee has the Powers to condone the Break-in-production period of Industrial Enterprises upto 3 years. However, such Break-in-production period should be due to the reasons beyond the control of the Management such as shortage of raw-materials, Power and change of management, etc.

**14.9.4.** State Level Committee will review the working of the scheme and release of funds.

**14.10 WORK TO BE ATTENDED BY THE MEMBER - CONVENOR (SLC)**

**14.10.1.** Convening the SLC meetings, drawing up the minutes of the meetings and communicating these to the members with the approval of the Chairperson;

**14.10.2.** Disbursement of funds to the Enterprises/Industries sanctioned observing the chronological order of sanctions within the set pattern and norms approved by SLC, if necessary.

**14.10.3.** Arranging maintenance of records of sanctions / disbursements in the online system.

**14.10.4.** Monitoring effective implementation of the scheme.

**14.11 WORK TO BE ATTENDED BY THE MEMBER - CONVENOR (DLC)**

**14.11.1.** Convening the District Level Committee meetings, drawing up the minutes of the meetings and communication to the members and the Commissioner of Industries with the approval of Chairperson.

**14.11.2.** Maintaining necessary accounts and registers and furnish details as and when called for by the State Level Committee / Commissioner of Industries and producing to the audit.

**14.12.3.** Arranging periodical inspections of the beneficiary Enterprises and send reports on continuity in working etc. to the Commissioner of Industries.

## **14.12 PROCEDURE FOR DISBURSEMENT OF SUBSIDY**

**14.12.1.** After the sanction of subsidy by SLC, the Additional Director of Industries shall communicate the sanction through intimation letters in the form prescribed to the individual Industrial Enterprises through Online system.

**14.12.2.** In respect of District Level Committee sanctions, the General Managers shall communicate the sanction through intimation letters in the form prescribed to the individual Industrial Enterprises through Online system.

**14.12.3.** The online system shall have a database of all sanctions in chronological order of date of sanction of Benefits.

**14.12.4.** Government will allocate the funds for disbursement of Benefits under the scheme. The funds so allocated will be drawn and kept in the P.D. Account of Commissioner of Industries.

**14.12.5.** The disbursements are made in a bunch of cases through consolidated proceeding separately for State Level Committee sanctions and District Level Committees sanctions observing the chronological order of such meetings held. The consolidated proceedings indicating the name of the Industry, amount sanctioned and amount released.

**14.12.6.** Disbursement of funds to the Enterprises/Industries sanctioned observing the chronological order of sanctions within the set pattern and norms approved by SLC, if necessary, with the approval of Commissioner of Industries.

**14.12.7.** As and when budget is released, the Additional Director of Industries, with the consent of the Commissioner of Industries, shall issue consolidated release proceedings through online system. The applicants shall upload the bank account details, agreement bond and assignment letter, in prescribed format, on the Portal from their logins. The GM, DIC , on uploading the documents by the applicants, shall verify the working status of the unit and recommend for release of Benefits to the Commissioner of Industries, if the unit is found working continuously, the assets are intact and there is no change in the management, no change of financial institution and also the Enterprise/ Industry complying with the conditions, if any, imposed in the Consolidated proceedings.

**14.12.8.** The General Managers shall ensure that, in case no Bridge Loan is availed by the beneficiary Enterprise/Industry, the assignment of Investment Subsidy must be in favour of the term lending institution and in the case of joint financing it must be in favour of the lead

institution or to the account of Entrepreneurs in case of self-financed unit. Other Benefits can be transferred to the term loan account or Current account of the unit maintained in the same bank, as per recommendation of the term lending bank/institute.

**14.12.9.** Wherever the General Manager, DICs finds the Enterprise (for Micro and Small within three (3) years in case of SC/ST/PWD entrepreneurs and for others 6 years from DCP & for Medium within 8 years from DCP) sick, closed, change of management taken place, change of financial institution etc or for any other reason not worthy of receiving subsidy till further examination, the Commissioner of Industries shall not disburse the subsidy to such Enterprise/Industry on written intimation given to them by the General Managers DICs. In case of above two situations, the subsidy shall be disbursed only after further clearance given by the State Level Committee.

#### **14.13 FUNCTIONS TO BE ATTENDED BY GENERAL MANAGER, DICs**

**14.13.1.** Receiving and processing of claim applications and to ensure for placing the same before the District Level Committees within a month in respect of District Level Committee cases and submission to the Commissioner of Industries within 15 days in respect of State Level Committee cases, with all necessary documents along with inspection report.

**14.13.2.** To inspect the Enterprises/Industries to ensure working of the Enterprise/Industry with the assets intact, no change in the management, no change of financial institution etc., before disbursement of subsidies.

**14.13.3.** To initiate action to recover the Benefits wherever warranted. In respect of Break-in-production of Enterprise and break in partnership of ownership of the unit, the General Manager, District Industries Centre concerned should monitor the progress of these Enterprises and submit report to the Commissioner of Industries on half-yearly basis.

#### **14.14 RECOVERIES OF SANCTIONED INCENTIVES UNDER THE SCHEME.**

Incentives/concessions granted to an industrial enterprise shall be liable to be recovered in the following circumstances:

**14.14.1.** If the incentives/concessions are obtained by the industrial enterprise by misrepresentation of essential facts or by furnishing of false information or suppressions of facts or by submission of false/fake documents etc.,

**14.14.2.** If the industrial enterprise goes out of production within three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years in respect of micro and small

enterprises and Eight (8) years in respect of medium enterprises, from the date of commencement of commercial production, except in case where the Enterprise/Industry remains out of production for short period up to 12 months due to the reasons beyond its control such as shortage of raw-materials, power and change of management, bills receivables, recession in the market etc.

**14.14.3.** If the industrial enterprise fails to furnish the prescribed statements and/ or information when it is called upon to furnish.

**14.14.4.** If the industrial enterprise effects change of management without prior approval from the financing institution concerned and the State Level Committee.

**14.14.5.** If the industrial enterprise shifts a part or whole of the industrial Enterprise/Industry, or lease out the whole or part of premises or the plant and machinery after receiving a part or whole of the incentives without prior approval of the District Level Committee/State Level Committee.

**14.14.6.** If the whole or part of the industrial enterprise is sold without the prior approval Of the State Level Committee.

**14.14.7.** If the industrial enterprise enters into a contract of any nature whatsoever by transferring the Management, without the prior approval of the State Level Committee.

**14.14.8.** In the event of recoveries for reasons arising mentioned above, they shall be recovered treating them as arrears of Land Revenue under A.P. Revenue Recovery Act, 1864.

**14.15 INTERPRETATIONS**

When any matter arises for the purpose of interpretation on which State Level Committee (SLC) could not take a decision or in case where any suggestions are made outside the scope of SLC in regard to implementation of the scheme, such matters shall be referred to the Government in Industries & Commerce Department, Government of Telangana and the decision of the Government shall be final.

**Annexure - I**

**List of Ineligible Activities for General Category Entrepreneurs**

<b>Sl. No</b>	<b>Activity</b>
1	Nut Powder including Raw nut processing, Chikini Powder and Pan Masala and Tobacco based chewing products
2	Powders of Chilly, turmeric, Masala, Spices, Curry, Sambar etc. except those having ISI, AG Mark or FPO Mark or FSSAI License
3	Sweets
4	Distilleries, Breweries, Beer and other Alcoholic Drinks except Winery

5	All table meat, animal rearing/farming like poultry, piggery etc.,
6	All types of Hatchery
7	Rectified Spirit (Alcohol) from out of Molasses, except Grain based ENA (Extra Neutral Alcohol)
8	Alcohol based Industries except Pharmaceuticals and Drug Industries
9	Varnishes and Thinners
10	Chloral Hydrate
11	Lime Kiln/Burnt Lime/Hydrated Lime
12	Tobacco barns/Tobacco re-drying/ processing, Beedi / Cigarette manufacturing and other Tobacco based products
13	Coal Pulverizing
14	Soap making units not operated by power driven machinery
15	Shampoos and other Cosmetic items except those having ISI Mark
16	Cinematography / Videography / Video Parlours / Theatres / Photo studios and colour film laboratories
17	All industries of mobile nature like rigs, concrete mixing plants, road metal mixing, readymade concrete mixing etc., including site-oriented industries
18	Mining and Quarrying
19	All types of Generation, Transmission and Distribution of Electricity except the Solar Power Units established by Women Self Help Groups and Village Organisations subject to condition of obtaining necessary approvals including the PPA with Energy Department/DISCOMs.
20	Pyrolysis units
21	Calcium carbide and Silicon carbide manufacturing
22	Ferro Alloys Manufacturing
23	Steel Rerolling mills, rolling of rods including Tor steel angles, channels, Flats, TMT Bars, etc
24	Steel Structural & Fabrication Works except units with Investment in Plant & Machinery more than Rs.50.00 Lakhs.
25	Steel gates /grills and Bright bars
26	G.I. Buckets, Gamelas, Boiling Pans, Trunks, Spades, Momentous, Shovels and Bins
27	Hotels and Motels
28	Composite Units setup for manufacture of an eligible items along with ineligible items except when the proportion of in-eligible items in the total production is less than 10% in value of the total turn over

29	Any other industry notified by the State Government for inclusion in this list from time to time
30	Ice Cream, Ice Candy, Kulfy, Ice Fruit, Pepsy, Tuty Fruity etc. except those having ISI, AG Mark or FPO Mark or FSSAI License (Food Safety and Standards Authority of India).
31	Chocolate, Peppermints and Confectionery, Chewing gum except those having ISI, AG Mark or FPO Mark or FSSAI License
32	Cotton/Jute/Iron Scrap Bailing processes
33	Cotton ginning and pressing except Modern ginning as per the norms Of Technology Mission on Cotton, Ministry of Textiles, Government of India
34	All process of Edible Oil Seeds/Cakesviz., 1. Groundnut 2.Sesam 3. Safflower 4. Rape Seed / Mustard 5. Coconut (both tender & dry) 6.Sunflower, Niger Cotton Seed. (All processes including Decorticating, Expelling, Crushing, Roasting, Parching, Frying)With investment less than Rs.0.50 Crores in Plant and Machinery
35	Rice, Dall and Flour Mills including Roller Flour Mills, Modern Rice Mills and Parboiled Mills, Idli Rava, Parched/ Flaked Rice (Poha & Murmura) with investment less than Rs.0.50 Crores., in Plant and Machinery
36	Coffee Roasting, Grinding with investment less than Rs. 0.50 Crores in Plant and Machinery
37	Packaging Drinking water & Aerated Water including soft drinks except the units having BIS, FSSAI licenses (as applicable). However, Packaged Drinking Water units supplying water in sachets are not eligible for incentives even if they have BIS, FSSI licenses.
38	Khandasari Sugar and Sugar Mills and Jaggery making excluding mechanized khandasari and jaggery units set up outside HMDA limits with an investment more than Rs.1.00 Cr. in Plant & Machinery
39	All types of printing presses excluding the units with investment more than Rs.1.00 Cr. in Plant & Machinery
40	Book binding/ Note Books / Exercise Note Books/Registers /Ledgers /File Pads/Office Files etc. except the units with investment more than Rs.1.00 Cr. in Plant & Machinery.
41	All types of Saw-mills, all types of wooden furniture including wood Based laminated products excluding MDF and Particle boards
42	Machine Operated Manure mixing industry excluding those set up outside HMDA
43	Tailoring except Readymade Garments unit with an investment of more than Rs.50.00 Lakhs in Plant & Machinery
44	<p>Servicing and/or repairing units activities excluding</p> <ol style="list-style-type: none"> <li>a) Auto servicing and/or repairing units with investment more than Rs.10.00 Lakhs in Plant &amp; Machinery</li> <li>b) Pharmaceutical R&amp;D Units</li> <li>c) Industrial material testing laboratories</li> <li>d) General engineering machining workshops</li> <li>e) Common effluent treatment plants</li> <li>f) Cold storage</li> </ol>

	g) Heat Treatment, Electroplating and Galvanising units. h) Seed processing units i) Power Laundries j) Packaging Activity with investment more than Rs.10.00 Lakhs in Plant & Machinery
	Note: All types of Integrated Steel Plants are not eligible for Power cost reimbursement

### Annexure I(A)

#### Eligible Line of Activities for Setting up of Service Sector Enterprises by SC/ST/ PwD Entrepreneurs in the state

Sl No	LINE OF ACTIVITY	ELIGIBILITY & GUIDELINES
1	The manufacture, preservation or processing of goods	Ware housing and allied activities etc. The fixed capital Investment involved in the Land, building and tools / equipment is eligible
2	Mining or development or Mines	The cost of equipment in Mining process is eligible.
3	The Hotel Industry	The fixed capital Investment involved in the Land, hotel building, equipment and furniture, including Air Conditioners are eligible
4	The Transport of passengers or goods by road or by water or by air or by rope way or by lift.	The Transport vehicles registered with RTA excluding Two, Three wheelers & LMV Passenger Transport vehicles up to eight (8) seaters.
5	The Generation or distribution of electricity or any other form of Power.	The fixed capital investment involved in the Power generation Plant is eligible.
6	The maintenance repairing, testing or servicing of machinery of description or vehicles or vessels or motorboats or trailers or tractors	The fixed capital investment involved in the land, building and tools / equipment is eligible.
7	Assembling, repairing or packing any article with the aid of machinery or power	The fixed capital investment involved in the land; building & machinery / equipment is eligible.

8	The setting up or development of an industrial area or industrial estate.	The Industrial Park shall be developed with prior permission of Government in Inds.& Com. Dept duly following the guidelines of TGIC. The land should be registered in the name of the developer only. No lease land is allowed. The cost of the Land and Internal infrastructure will be considered for calculating the eligible fixed capital Investment.
9	Floriculture, Nursery	<p>The fixed capital Investment involved in the Land, building and equipment is only eligible.</p> <p>It is preferable to set up these units in own lands. In case of units set up in leased lands, the lease deed should be a registered one and in the name of enterprises / entrepreneur for a period of not less than 03 years.</p> <p>Other eligible aspects as per the protected Cultivation Norms &amp; Guidelines of Telangana State Horticulture Mission.</p> <p>However, the eligible Investment Subsidy on fixed capital investment will be sanctioned and disbursement of subsidy will be made in equated annual instalments each one after completion of one year to avoid misuse of the investment subsidy by the lessee belonging to other than SC/ST/PwD community since even in manufacturing units, running of units for 6 years is mandatory.</p> <p>Unit cost per Sq. Mtr as per horticulture mission shall be used for computing the project cost.</p>
10	Tissue culture, Pisci culture, Mushroom Culture, poultry farming, breeding and hatcheries.	The fixed capital Investment involved in the Land, building and equipment is only eligible. Animal Rearing Point of lay cost in respect of Poultry, Goat and Sheep farming.
11	Service Industry, such as altering, ornamenting, polishing, finishing, oiling, washing, cleaning or otherwise treating or adapting any article or substance with a view to its use, sale, transport, delivery or disposal	The fixed capital investment involved in the land, building and equipment is only eligible.
12	Research and development any concept, technology, design, process or product, whether in relation to any of the matters aforesaid, including any activities approved by the Small Industries Bank.	The fixed capital investment involved in the land, building and equipment is only eligible.

<b>13</b>	Aluminium Hangers Service	The investment involved in equipment is only eligible and it should be identifiable.
<b>14</b>	Industrial / Material Testing Laboratories	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>15</b>	R&D Centers related to industry	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>16</b>	Printing presses offset printing press, Flexi/Vinyl Printing, Flexo printing	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>17</b>	Machine operated seed grading services	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>18</b>	Industrial Training Centers with necessary machinery and equipment	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>19</b>	Power Laundries	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>20</b>	Auto Servicing or Repairing units with investment more than Rs. 10.00 Lakhs on Plant & Machinery.	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>21</b>	Packaging activity with investment more than Rs. 10.00 Lakhs on Plant & Machinery.	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>22</b>	General Engineering and Fabrication	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>23</b>	Machine operated Book binding enterprises and Notebooks with investment more than 25.00 Lakhs on Plant and Machinery.	The fixed capital Investment involved in the Land, building and equipment is only eligible.
<b>24</b>	Fishing or providing shore facilities for fishing or maintenance thereof	The fixed capital investment involved in the land, building and equipment is eligible.
<b>25</b>	Providing weigh bridge facilities	The fixed capital investment involved in the land, building and equipment is eligible.
<b>26</b>	Providing engineering technical, financial, management, marketing or other services or facilities for industry	The fixed capital investment involved in the land, building and Tools / equipment is eligible.
<b>27</b>	Providing medical, health or other allied services	The fixed capital investment involved in the land, building and Hospital equipment are eligible.

28	Providing software or hardware services relating to information technology, telecommunications or electronics including satellite linkage and audio or visual cable communication	The fixed capital investment involved in the land, building and equipment is eligible.
29	Setting up or development of tourism related facilities including amusement parks, convention centres, restaurants, travel and transport offices (including those at airports), tourist service agencies and guidance and counselling services to the tourists	The fixed capital investment involved in the land, building and equipment, Air Conditioners, Fixtures Furniture are only eligible.
30	Construction equipment	<p>The fixed capital investment involved in the “Construction Equipment” only eligible.</p> <p>Renting of Centring Material is eligible subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The Godown or Stock Yard is one of the essential components of the fixed assets in respect of the line of activity “ Centering Material for rental purpose” . The ownership document shall be furnished, in case the godown of stock yard, if it is own asset or in case of leased premises, the registered lease deed for a period of at least 6 years from the date of commencement of commercial production /service shall be furnished.</li> <li>2. The identification of centering material has become very difficult as there is no name of the company manufactured and it is mobile item most of the unit holders are saying that the material is at on site. Therefore, the unit holder shall emboss /punch certain identification mark of their unit.</li> <li>3. Stock Register for inward and outward of centering material at the stock yard shall be maintained.</li> <li>4. Bill /Invoice book of the unit duly mentioning the customer name and place of using the material.</li> </ol>

		<p>5. VAT /Service Tax Registration Certificate.</p> <p>6. All other statutory approvals for running the unit.</p>
<b>31</b>	Development maintenance and construction of roads	The fixed capital investment involved in the equipment used for laying the road is eligible i.e Road Rollers, Pavers etc.
<b>32</b>	Providing commercial complex facilities and community centers including conference halls	The fixed capital Investment involved in the Land, building, Air conditioners, Furniture are eligible. The facility created should be in the name of the entrepreneur in case of proprietor or Enterprise in case of Partnership for a minimum period of three years.
<b>33</b>	Providing Service Apartment facilities	<p>The fixed capital Investment involved in the Land, building and equipment such as Air Conditioners, Fixtures, Furniture are eligible. The facility created should be in the name of the entrepreneur or Enterprise for a minimum period of three years.</p> <p>Single apartment (eg., Like a flat) shall be considered as ineligible.</p> <p>The entire building shall be registered as a Service Apartment (and not just a part of building)</p> <p>All necessary approvals under commercial category from Government Departments such as local bodies, Commercial Taxes Department, Labour Department, DISCOM, Fire Services etc., for running a Service apartment shall be submitted.</p> <p>The construction cost adopted by SFC shall be considered for computation.</p> <p>Power connection should be in commercial category.</p>
<b>34</b>	Hiring of Agriculture equipment.	The fixed capital investment involved in the Equipment only are eligible. Viz. Harvester, crop cutting machines etc.
<b>35</b>	Such other activity as may be approved by the State Level Committee. (The activities which were approved in earlier SLCs for sanction of incentives under earlier schemes i.e IIPP 2005-10 & 2010-15 and T-PRIDE are deemed to be eligible for sanction of incentives unless specifically categorized as ineligible.	Any other activity deliberated or approved by SLC from time to time.

**ANNEXURE-II**

**APPLICATION FORMS TO APPLY FOR VARIOUS INCENTIVES UNDER MSME POLICY, 2024**

**PART – A - Common Application Form for Claiming Incentives Under MSME Policy 2024**

Details of Enterprise/Industry:

1	Name of the Enterprise	
2	Name of the Proprietor/ Managing Partner/Managing Director	
3	GST No. of the Enterprise	
4	PAN No. of the Enterprise/ Proprietor	

Address of the Enterprise:

4	Office Address: Survey No / H.No	
	Street	
	Village	
	Mandal	
	District	
5	Factory location: Survey No	
	Street	
	Village	
	Mandal	
	District	
6	Contact No:	
7	Email Address:	

8	Category	Micro Enterprise/Small Enterprise/Medium Enterprise																				
9	Constitution of the Organization	Proprietary <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd. <input type="checkbox"/> Limited <input type="checkbox"/> Coop. <input type="checkbox"/>																				
10	Date of Commencement of Production																					
11	Udyam Registration No & Date																					
12	Employment Details	<table border="1"> <thead> <tr> <th></th> <th colspan="2">Male</th> <th colspan="2">Female</th> </tr> </thead> <tbody> <tr> <td>a) Management &amp; Staff</td> <td></td><td></td> <td></td><td></td> </tr> <tr> <td>b) Supervisory</td> <td></td><td></td> <td></td><td></td> </tr> <tr> <td>c) Workers</td> <td></td><td></td> <td></td><td></td> </tr> </tbody> </table>		Male		Female		a) Management & Staff					b) Supervisory					c) Workers				
			Male		Female																	
		a) Management & Staff																				
		b) Supervisory																				
c) Workers																						
13	Status of the Industry	New <input type="checkbox"/> Expansion <input type="checkbox"/> Diversification <input type="checkbox"/>																				
14	Social Status	General <input type="checkbox"/> PwD <input type="checkbox"/> Women <input type="checkbox"/> OBC <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/>																				

Fixed Capital Investment (in Rs.)

Nature of Assets	New/Existing Enterprise	Expansion/ Diversification Project	% of increase under Expansion/ Diversification Project
1	2	3	4
Land			
Building			
Plant & Machinery			
Total			

(If it is a new Enterprise/Industry, then column (3) and (4) need not be filled and it may be strike off)

Line of Activity:

	Line of activity	Units i.e. Nos./Tons/Ltrs.	Installed Capacity	Values in Rs.
New/Existing Enterprise				
Expansion/ Diversification Project				
% of increase under Expansion/Diversification Project				

**Note:** Enterprise/Industry involving at least 25% enhancement on Fixed Capital Investment as well as Capacity are eligible for claiming Incentives under Expansion/Diversification projects:

### **DECLARATION**

I/We hereby confirm that

1. I/We am authorized to file this application, and I/We will take full responsibility of the information mentioned.
2. To the best of our knowledge and belief, information given herein before, and other papers enclosed are true and correct in all respects.
3. Further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.
4. I / We abide by the provision under MSME POLICY – 2024, Incentive scheme, State Incentives and further abide by the changes / modifications made by the State Government under G.O.Ms.No.16 Industries and Commerce (FP&MSME) Department., dated.18/09/2024. I/We also abide by the decisions of Industries & Commerce Department.
5. I / We shall not change the location of the whole or part of the Industrial Enterprise or effect any substantial contraction or disposal of substantial part of its total capital Investment within a period of three (3) years in case of SC/ST/PWD entrepreneurs and for others Six (6) years for micro and small enterprises and Eight (8) years for medium enterprises from the date of Commencement of Commercial Production.

6. I/We assure that the State benefits (Capital subsidy) extended under the MSME Policy 2024 will be used solely for the development of the Enterprise and shall furnish Annual Performance Reports (APR) to the DIC for a period of Six (6) years/ Eight (8) years as the case maybe.
7. I/We shall forthwith repay the amount to me/us under scheme, if the incentive amount under any component is found to be disbursed in excess of the amount actually admissible under respective component whatsoever the reason. The excess amount of concession(s) would be returned in Lumpsum with prevailing interest within fifteen (15) days of the demand being made to me in writing.
8. I/We certify that this amount has not been claimed earlier. In case of a wrong claim, I shall repay the entire amount of concession(s) availed under MSME Policy 2024 in Lumpsum with prevailing interest within fifteen (15) days of the demand being made to me in writing.
9. I/We shall agree that apart from other consequences, I/We will forego the eligibility for the continuance of Incentives and other financial concessions for further years if these Incentives / financial concessions were obtained by misrepresentation of facts or in case of mis-utilization. I/We not only agree to pay back these Incentives / financial concessions within fifteen (15) days of the demand being made to me in writing, but also authorize State Government to call back the same through summary proceedings under the provisions of R.R.Act 1864.

**Place:** **Signature of Authorized Person**  
**Date:** **with Name, Designation & Firm /Office Seal**

**Attachment:** Letter of Authorization by the other Partners or a Board of Directors' Resolution, wherein the name, designation, and signature are duly attested.

#### **PART – B - CHECK–SLIP**

##### **I. Documents to be enclosed**

1. Certificate from the financing institution concerned showing term loan released and the value of assets acquired as on prior to filing of claim/within 6 months from the date of Commencement of Commercial Production whichever is earlier together with other details and machinery statement as a statement of account in the form prescribed with attested copies of bills in case of institutionally financed Enterprises/Industries.

(OR)

List of Plant & Machinery & Equipment purchased and installed in the prescribed form with attested copies of bills by Chartered Accountant and Bank Statement showing the payment made to the Plant & Machinery suppliers, in respect of self-financed Enterprises/Industries.

2. Caste Certificate issued by M.R.Os concerned in case of SC/ST Entrepreneur
3. Certificate from the Chartered Accountant and % of holding of equity in the company by Each partner/director
4. Regd. Partnership Deed/Articles of Association and Memorandum of Association in case of Pvt. Ltd and Limited companies along with incorporation certificate/ Bye-laws in case of Indl. Cooperative along with Registration Certificate.
5. Chartered Accountant certificate in prescribed proforma on the values of fixed capital investment.

##### **II. Documents in original to be produced to the inspecting officer of DIC For verification (As per applicability)**

1. Approval of Director of Factories
2. Boilers Certificate
3. Approval of Director of Town & Country Planning/UDA
4. Regular building plans approval of Municipality.

5. Consent for Operation/Acknowledgement from TGPCB
6. Power release Certificate from TSTRANSCO/DISCOM
7. Environmental clearance
8. Udyam Registration Certificate
9. Project Report(In case of aided enterprises project report approved by financial Institution)
10. Term loan sanction letters
11. Board Resolution authorizing to sign and file claim etc.,  
In case of Pvt./Ltd., Companies, Cooperatives and similar Authorization in respect of partnership firms.
12. Registered Land Sale deed/Premises Lease deed
13. Civil Engineer Certificate in prescribed form
14. C.A. and C.E. Certificate regarding 2<sup>nd</sup> hand plant & machinery
15. C.E. Certificate for Self-fabricated machinery
16. Certificate from BIS/ZED Certification
17. Drug License
18. Explosive License
19. GST Registration Certificate
20. Factory License
21. DEET Registration Certificate
22. Other statutory approvals (specify)
23. Declaration by enterprise in prescribed form.

PART – C

**CHECK-SLIP**

(For Transport and allied Sector)

1. Statement of Accounts in the prescribed proforma from Financing Institute
2. List of Plant & Machinery & Equipment in prescribed proforma along with bills and invoices attested by financial institution.
3. Caste Certificate issued by Tahsildar concerned
4. Certificate from Chartered Accountant on fixed capital investment
5. Certificate from the Chartered Accountant and % of holding of equity in the company by Each partner/director
6. Regd. Partnership Deed/Articles of Association and Memorandum of Association in case of Pvt. Ltd and Limited companies along with incorporation certificate/ Bye-laws in case of Indl. Cooperative along with Registration Certificate.

**II Documents in original to be produced to the inspecting officer of DIC For verification (As per applicability)**

- 7) Udyam Registration certificate
- 8) Term loan sanction letter from Financing Institution
- 9) Board Resolution authorizing to sign and file claim etc. In case of Pvt./Ltd, companies, Co-operatives and similar, Authorization in respect of partnership firms.
- 10) Chartered Engineer certificate for self-fabricated items in prescribed form.
- 11) Aadhaar card
- 12) PAN Card
- 13) Loan Agreement Copy / Term Loan Account Statement.
- 14) RTA Registration Copy
- 15) Undertaking on Hypothecation and closure of Loan Account before three (3) years in case of SC/ST/PWD entrepreneurs and for others Six (6) years from Financing Institution.

- 16) Photo of the applicant along with Vehicle/Equipment.
- 17) Co-borrower undertaking in prescribed proforma from Financing Institution.
- 18) Co-borrower caste Certificate from Tahsildar Concerned

**FOR OFFICIAL USE IN DIC OFFICE**

**PART-D**

**VERIFICATION-CUM-RECOMMENDATION OF G.M,DIC**

Name and Address of the Industry :

Name of the Inspecting Officer :

Designation :

Date(s) of Inspection :

Constitution : Proprietary / Partnership / Pvt.Ltd. / Limited /Coop.

Person (from Industry) present at the time of Inspection. :

Status of the Industry/Enterprises : New/Expansion/Diversification

**2.0 Verification certificate**

Certified that contents of the claim under Part-A and the document indicated in Part-c of this claim application were verified and found correct. The plant and machinery and equipment was physically verified as per the statement of machinery and found them duly installed and put on work. Further, certified that the fixed assets claimed for incentives are essentially required for carrying the production in which the industry is engaged in.

**3.0 Project Details:**

New Enterprise.

Line of activity	Unit	Installed capacity	Value

**Expansion/Diversification Project**

	Line of activity	Installed Capacity (in units)	% of increase under Expansion/Diversification Project
Existing Enterprise			
Expansion/Diversification Project			

**Fixed Capital Investment of the Expansion/Diversification Project(in Rs.)**

Nature of Assets	Existing Enterprise	Expansion/Diversification Project	%of increase under Expansion/Diversification Project
Land			

Building			
Plant & Machinery			
Total			
3.4	Date of commencement of production		
3.5	Date of receipt of claim application		
3.6	Date of issue of Regd. Notice calling Shortfall documents/information		
3.7	Date of claim taken to call book due to Non Receipt of shortfalls documents		
3.8	Date of receipt of shortfall Documents / information.		

4.0.0 Capital cost computed & recommended in Rs.

4.1.0 Land:

4.1.1.	<u>Extent in Sq.Mtrs</u>	<u>Built up area in Sq.Mtrs</u>	<u>5times built up Area in Sq.Mtrs</u>	<u>Extent eligible in Sq.Mtrs</u>

Claim application submitted by the Enterprise for reimbursement of Stamp Duty: Yes/No.

Claim application submitted by the Enterprise for reimbursement of Land Cost: Yes/No.

***(if, the Enterprise submitted the claim applications for sanction of 25% Land cost, the GM, DIC concerned should not consider the land value for computation of fixed capital investment)***

(in Rupees)

4.1.4.	Land cost	Regn. Fees	Total	Approved Project cost	Proportionate eligible value
4.1.5	Computed cost			Rs.	

**Building and other civil works:**

Approved Project cost:

4.2.2	Value of the items 5.2.1 (sl.no. 01 to 09 ) of guideline	Plinth area	Rate as per the APSFC norms (Telangana Unit)	Value
	Total value of 100% Items			Rs.
4.2.3	Value of the items 5.2.1(sl.no.10 to 16) to and similar items of guidelines not to exceed 10% of the total value of the civil works.			
4.2.4	Total Value 10% Items			Rs.
4.2.5	Grand Total Value 100% + 10% Items			Rs.

4.2.6	As per approved project cost	As per Civil Engineer Certificate	Computed value by The GM
4.2.7	Computed cost :		Rs.

4.3.0 Plant and Machinery and Equipment (PM&E):

4.3.1.	As per approved project cost	As per list of Plant & Machinery	Tech. Know how and study and turnkey charges not to exceed 10% of PM&E	2 <sup>nd</sup> hand machinery Value	% of 2 <sup>nd</sup> hand Machinery	Total
4.3.2	Computed Cost:		Rs.			

4.4.0. Total Cost computed: (In Rupees)

4.4.1	Land(4.1.5)	
	Buildings(4.2.7)	
	Plant & Machinery(4.3.2)	
	Total	

5.0 Recommended for sanction of investment subsidy mentioned below:

Investment Subsidy: Rs.

--	--	--	--	--	--	--	--	--	--

An additional investment subsidy for Women entrepreneurs. : Rs.

--	--	--	--	--	--	--	--	--	--

An additional investment subsidy for SC/ST entrepreneurs : Rs.

--	--	--	--	--	--	--	--	--	--

An additional investment subsidy for Women entrepreneurs set up in Scheduled areas :Rs.

--	--	--	--	--	--	--	--	--	--

Total

:Rs.

--	--	--	--	--	--	--	--	--	--

Signature of inspecting Officer with Designation.

Remarks of the General Manager

:

The industrial entrepreneur acquired open land and established the industry/enterprise, hence previously not availed any incentives by the any industry/enterprise on this land. The industrial entrepreneur acquired the land and building on leased basis, previously not availed any incentives by the any industry/enterprise in this location. If, any Enterprise/Industry availed incentives under any scheme in the same location, may be sent details thereof.

The applicant Enterprise is eligible for said incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme only. I recommend for sanction of incentives.

Signature of General Manager with Office Seal.

### ANNEXURE - III

**Application for claiming Investment Subsidy:**

**Power:**

Power released Date	
Contracted Load	
Connected Load	

**Project Finance:**

Term Loan taken	Yes/No
Name of Institution	
Date of Application	
Term loan sanctioned reference No	
Sanction Date	

Approved/ Estimated Project Cost, Term loan sanctioned and released, assets acquired etc.

Name of Asset	Approved Project Cost	Loan Sanctioned	Equity from the promoters	Loan Amount Released	Value of assets (as certified by financial institution)	Value of assets certified by Chartered Accountant
1	2	3	4	5	6	7
Land						
Buildings						
Plant & Machinery						
Machinery contingencies						
Erection						
Technical know-how, feasibility study						
Working capital						
<b>Total</b>						

Note: The data on the above should be prior to date of filing of claim or within 6 months of Commencement of production, whichever is earlier in case of aided Enterprise/Industry. If it is self-financed Enterprise/Industry, the data on the above should be prior to date of Commencement of Commercial Production.

Total amount of subsidy already availed:

--	--	--	--	--	--	--	--	--	--

Scheme :

--	--	--	--	--	--	--	--	--	--

Amount :

Second Hand Machinery value in Rs	New Machinery value in Rs.	Total Value in Rs.(1+2)	% of Second Hand Machinery value in the Total Machinery value.	Value of the Machinery purchased from APSFC(Telangana Unit)/Bank in Rs.	Total value in Rs. (2+5)
1	2	3	4	5	6

Registration with Commercial taxes Department Registration,

GST No.	
Date	
Concerned Authority	ACTO/C.T.O./D.C.T.O./Dy Commissioner
Address	

Incentives applied for (in Rs.) on Fixed Capital Investment:

Investment Subsidy	Rs.
An additional Investment Subsidy for Women Entrepreneurs.	Rs.
An additional Investment Subsidy for SC/ST Entrepreneurs	Rs.
An additional Investment Subsidy for units set up in Scheduled areas	Rs.
Total	Rs.

#### **ANNEXURE - IV**

#### **Application for claiming reimbursement of Stamp Duty/ Transfer Duty / Mortgage Duty / Land Conversion Charges/ Land Cost Purchased In IE/IDA/IP's:**

Note: Sale deed/Lease deed should be registered in the name of Enterprise/Industry or Proprietor of the Industry/Enterprise.

1. Land purchased (in Sq. Mtrs.):  
(as per the registered sale deed)

2. Plinth area of the Building (in Sq. Mtrs.)  
(as per the approved building plan by the UDAs/DT&CP/IALA)

3. Area required for the factory as per the appraisal: Sq. Mtrs.

4. Area required for the factory as per the norms of TSPCB or any other State Government Department: Sq.Mtrs.

5. Nature of transaction/deed registered for Indl. Use :  
(sale/lease or lease-cum-sale Transfer deed/  
Hypothication deeds and mortgages etc.)

6. Date of registration:

7. Name of Sub-Registrar Office, where registered:

8. Stamp Duty/Transfer Duty/Mortgage and Hypothecations Duty/ Land Conversion Charges & Land cost in IE/IDA/IP's Paid:

● In case of Stamp Duty/Transfer Duty paid: Rs

- In case of Mortgage and Hypothecations Duty: Rs
- In case of Land Conversion Charges: Rs
- In case of Lands purchased in IE/IDA/IP's cost of Land: Rs

9. Amount Claimed for Stamp Duty/Transfer Duty/Mortgage Duty/Land Conversion Charges/Land Cost purchased in IE/IDA/IP's :

- Stamp Duty/Transfer Duty: Rs
- Mortgage and Hypothecations Duty: Rs
- 25% Land Conversion Charges: Rs
- 25% Land Cost purchased in IE/IDA/IP's: Rs
- 50% Land Cost purchased in IE/IDA/IP's: Rs

**Total:** \_\_\_\_\_

The following documents are to be furnished:

- i. Registered Land Sale Deed/Lease Deed/Transfer Deed/Land conversion documents.
- ii. Payment proof.
- iii. All the required documents as per Check-Slip (PART-B), for the first time of the claim.

**ANNEXURE - V**

**Application for Claiming Power Tariff Reimbursement:**

1	Existing Power connection in HP				
2	New Power connection in HP				
3	Date of new Power connection Released.				
4	Power utilized during previous three financial years before this Expansion/ Diversification project	Sl. No.	Financial Year	Total units consumed	Total amount paid By the in Rs.
		1			
		2			
		3			
5	Details of Energy consumed from the date of commencement of production and amount Claimed for the Half year**				
Financial year	1 <sup>st</sup> half year 1 <sup>st</sup> April to 30 <sup>th</sup> September			2 <sup>nd</sup> half year 1 <sup>st</sup> October to 31 <sup>st</sup> March	
	No. of units consumed	Amount paid in Rs.	No. of units consumed	Amount paid in Rs.	
1.					

\*\*Half year means every six months from the financial year beginning from 1<sup>st</sup> April to 31<sup>st</sup> March.

Claim applied for (Amount in Rs.): \_\_\_\_\_

The following documents are to be furnished:

- a) Power release certificate issued by DISCOM concerned for the first time of the claim.
- b) Power Bill and payment proof/receipts from DISCOM concerned.
- c) Power utilization Particulars for the last-3-years duly certified by Chartered Accountant for the first time of the claim if it is Expansion/ Diversification Project.
- d) Valid Consent for Operation (CFO)/ Acknowledgement from TG Pollution Control Board.
- e) All the required documents as per Check-Slip(PART-B), for the first time of the claim.

## **ANNEXURE - VI**

### **Application for claiming Interest Subsidy under Pavala Vaddi**

#### **1. Details of Term Loan Sanctioned and Availed :**

Name of the Financial Institution	Loan A/c No.	Sanction order No & Date	Amount sanctioned (Rs.)	Rate of Interest %	Term loan released(Rs.)
1	2	3	4	5	6
<b>2. Pavala Vaddi claimed:</b>					
Interest on Term loan on Half yearly basis	Rate of interest %	Interest paid (Rs) Excluding penal interest	Eligible (maximum9%)	Amount claimed (Rs.)	
1	2	3	4	5	

The following documents are to be furnished:

1. Term loan Sanction letter
2. Certificate for Term Loan from Financial institution in prescribed form (Proforma X) for the claim period
3. Valid Consent for Operation (CFO)/ Acknowledgement from TG Pollution Control Board.
4. Term Loan account statement duly covering the Loan repayment details of claim period.
5. All the required documents as per Check-Slip (PART-B), for the first time of the claim.

## **ANNEXURE - VII**

### **Application for claiming for reimbursement of NET SGST**

GST Regn. No &Date			
Installed capacity of the existing Enterprise as certified by the financial institution/ chartered accountant			
Production details preceding three years before Expansion/ Diversification project as certified by the financial institution/ chartered accountant	Year	Enterprises	Total production
	1		
	2		
	3		

Sales Tax reimbursement already availed by Enterprise from the Date of Commencement of Production.	1 <sup>st</sup> halfyear(20 -20)	Rs.
	2 <sup>nd</sup> half year(20 -20)	Rs.
	1 <sup>st</sup> halfyear(20 -20)	Rs.
	2 <sup>nd</sup> half year(20 -20)	Rs.
	<b>Total</b>	Rs.
Claim application submitted by the Enterprise/ Industry For the 1 <sup>st</sup> half Year/2 <sup>nd</sup> half year:		
Net SGST paid by the Enterprise during the1 <sup>st</sup> half year/2 <sup>nd</sup> Half year as certified by Commercial Tax Department		Rs.
<b>100% /75% /50% Reimbursement amount claimed By the Enterprise</b>		<b>Rs.</b>

**\*\*Half year means every 6months from the financial year beginning from 1<sup>st</sup>Aprilto 31<sup>st</sup>March**

The following documents are to be furnished:

- Certificate from concerned CTO as prescribed at Form-A (Proforma I).
- Production Particulars for the last-3- years duly certified by Chartered Accountant for the first time of the claim, if it is Expansion/ Diversification Project.
- Valid Consent for Operation (CFO)/ Acknowledgement from TG Pollution Control Board.
- Form GSTR- 3B returns for the claim period.
- All the required document as per Check-Slip, for the first time of the claim.

#### **ANNEXURE - VIII**

#### **Application for claiming subsidy for Cleaner Production Measures:**

Details of Equipment Purchased for Cleaner production measures:									
Sl. No	Name of the equip-ment	Name & address of the supplier	Bill No&D ate	Cost of the Equip-ment in Rs.	GST in Rs.	Excise Duty in Rs.	Freight Charge s in Rs.	Other Charge s in Rs.	Total in Rs.
1	2	3	4	5	6	7	8	9	10
1									
2									
3									
4									

Amount of subsidy claimed in

Rs.

The following documents are to be furnished:

- a) Original purchase Bills and payment proof duly certified by the Financial Institution in case of Bank Finance or C. A. in case of Self Finance.
- b) A certificate from TGPCB on the specific cleaner production measures adopted and the cost of equipment involved therein.
- c) Valid Consent for Operation (CFO)/ Acknowledgement from TG Pollution Control Board.
- d) All the required documents as per Check slip (Part B), for the first time of the claim

**ANNEXURE - IX**

**Application for claiming subsidy under Industrial Infrastructure Development Fund (IIDF)**

1	Constitution of the Organization Government.	Yes/No.
2	Justification for the location of Enterprise/Industry, if it is located outside the Industrial Area declared by the Government.	

Date of Commencement of Production/

Expected date of Commencement of Production: \_\_\_\_\_

1	Source of Finance	
2	Description of the infrastructure Facilities required	
3	Objective of the facilities required	
4	How the proposed infrastructure is Critical to the Industrial Enterprise.	
5	Estimates of Infrastructure facilities	
6	Chartered Engineer/Agency who prepared the Estimates	
7	Duration of the Project	
8	Copy of the Project & its approval report	
9	Measures proposed to maintain the Infrastructure created	
10	Maintenance cost per annum.	

The following documents are to be furnished:

- 1) A declaration given by the Enterprise/Industry stating that they have not availed any financial assistance from the Government earlier for the proposed Infrastructure to be developed
- 2) Declaration from the line department concerned stating that the project is not covered in the budgetary estimates of current year.
- 3) The infrastructure estimates confirmed by the district head of the line department concerned. Certificate that no departmental funds are available for this purpose.
- 4) All the required document as per Check-Slip(PART B), for the first time of the claim.

## ANNEXURE - X

### **Application for Reimbursement of Certification Charges for Acquiring Quality Certification, Trademark, Patent / ZED Certification issued an authorised agency / a BIS certified Large/Mega Scale Industry**

1	Item(s) of manufacture/processing as indicated in the Udyam registration:	
2	Proof of functional status of the Enterprise as on the date of submission of Application. (A certificate (in original) from State GM, DIC Confirming functional status of the Enterprise at the time of acquiring ISO- 9000/ISO 14001/HACCP/ ZED Certificate/certificate from O/o Controller General of patents, designs and trademark other national/international certification agencies / Certificate issued by a BIS certified Large/Mega Scale Industry).	
3	<b>Details of ISO 9000/ISO 14001/HACCP Certificate/ZED Certificate/Certificates from O/o Controller General of patents, designs and trademark other national/international certification agencies/ Certificate issued by a BIS certified Large/Mega Scale Industry</b> Name and address of certification agency: The Certificate must have address of the site/location certified, Scope of certification, Certificate No, date of issue & period of validity (or date of expiry) Name & Logo & Number of the Accreditation Body/Board. (Enclose an attested copy of the Certificate)	
4	Details of expenditure incurred in acquiring ISO-9001/ISO-14001/HACCP Certificate / (excluding Hotel & Travel expenses & Surveillance charges) / ZED Certificate/Certificates from O/o Controller General of patents, designs and trademark other national/international certification agencies/ Certificate issued by a BIS certified Large/Mega Scale Industry. Furnish a CA certificate of expenditure (in original) giving the details along with bills, vouchers and proof of payment.	
5	Details of reimbursement/grant/subsidy already received, if any, from Centre Govt. (Including DC(SSl) /State Govt./ Financial Institution etc. For acquiring ISO-9001/ISO- 14001/HACCP Certificate) furnish, an Undertaking/ declaration (in original) from the Managing Director/ Proprietor/Partner of the Enterprise duly sworn before a Notary.	

## **ANNEXURE - XI**

### **Application for Reimbursement of Cost Involved In Skill Upgradation and Training**

S. No	Item	Particulars
1	Name of the skill development Program	
2	Duration of the training program	
3	Name of the training institute	
4	No. of skilled employees trained by the industry	
5	Expenditure incurred for training Program	
6	Amount Claimed in Rs.	

The following documents are to be furnished:

- a) Copy of Training certificates and payment receipts.
- b) Udyam Registration Certificate/IEM/IL full set.
- c) Proforma VI.
- d) Local employee proof study certificate or Residence certificate as defined at para 1.4.27.
- e) All the required document as per Check-Slip at PART –C (PART-B), for the first time of the claim.

**ANNEXURE - XII**  
**APPLICATION-CUM-VERIFICATION FOR CLAIMING ADVANCE SUBSIDY**  
**UNDER MSME POLICY 2024-INCENTIVE SCHEME FOR SC/ST**

To be filled by the applicant

**1.0 Details of Industry/Enterprise:**

**1.1 Name of the Enterprise/Industry**


**1.2 Name of the Proprietor/Managing Partner/Managing Director:**


**1.3. GST No. of the Enterprise/Industry/Proprietor/Managing Partner/Managing Director:**


**1.4. PAN No. of the Enterprise:**


**2.0. Address of the Enterprise/Industry:**

**2.1 OFFICE**


**2.2 FACTORY LOCATION**


**3.0 STATUS**

**3.1 Constitution of the Organisation & Industry Status (Pl.  mark)**

Proprietary[  ]                      Partnership[  ]                      PvtLtd.[  ]                      Limited[  ]

**3.2 New Industry[  ]**

**3.3 Expected Date of Commencement of Production:**

**4.0 Proposed Project details**

**4.1 New Enterprise/Industry**

Line of activity	Units	Installed capacity	Value

**4.2 Proposed Fixed Capital Investment (in Rs.)**

Nature of Assets	Rs.
Land	
Building	
Plant & Machinery	
Erection Expenses	
<b>Total</b>	

**5.0 Social Status** (Pl.□mark)

SC[ ] ST[ ]

WOMEN [ ]

**5.1 Details of the Director(s)/Partner(s)** (Deed to been closed)

Name													Community	Share %
i)														
ii)														
iii)														
iv)														

**6. POWER**

6.1 Date of Application with DISCOM

6.2 Contracted load (KW /HP)

**7. Implementation steps taken:**

7.1 Project Finance:

7.2 Date of application for term loan:

7.3 Name of the Instn. (with Lead institution in the event of joint or consortium financing)

7.4 Term Loan sanctioned reference No & Date

**8.0 Approved /Estimated Project cost, Term Loan, sanctioned and released, assets acquired etc.**

	Name of asset	Approved Project Cost	Loan Sanctioned	Equity From the promoters	Loan Amount released
	1	2	3	4	5
8.1	Land				
8.2	Building				
8.3	Plant & Machinery & Equipment				
8.4	Preliminary & Pre Operative expenses				
8.5	Tech.know how /feasibility study /Turnkey charges				
8.6	Working capital				
8.7	Others				
	<b>Total</b>				

**9. Means of Finance**

9.1 Total Equity from Promoters /Shareholders /

Partners to be brought in : Rs.

9.2 Own Capital:-(Proof to be submitted) Rs.

9.3 Borrowed from outside:- (Proof to be submitted) Rs.

10. **Term loan release statement:-YES/NO** (to be closed)

11. **Registration with commercial taxes department** :(copy to been closed)

GST NO. DATE

Concerned authority: DSTO

Address:

**12.0 Advance subsidy applied:-**

12.1 1<sup>st</sup> installment @ 35 % on the eligible Investment Subsidy.

2<sup>nd</sup> installment @ 45 % on the eligible Investment Subsidy.

**Total Rs.**

#### DECLARATION

- 13.1. I/We hereby confirm that the contents of the claim application are true to the best of my /our knowledge.
- 13.2 I /We abide by the provision under MSME POLICY 2024. I /We also abide by the decisions of Industries & Commerce Department.
- 13.3 I /We shall not change the location of the whole or part of the Industrial Enterprise or effect any substantial contraction over disposal of substantial part of its total capital Investment within a period of three (3) years in case of SC/ST/PWD entrepreneurs and for others six (6) years after the Enterprise/Industry commences production.
- 13.4 I /We assure that the State Incentives (Advance subsidy) applied for will be used solely for the development of the Enterprise/Industry and shall product utilization certificate to the District Industries Centre (DIC), within one year.
- 13.5 If the amount of Advance Subsidy are found to be disbursed in excess of the amount actually admissible whatsoever the reason, I /We hereby agree that I /We shall forth with repay the amount released to me/us under the scheme.
- 13.6 I /We shall agree that apart from other consequences. I /We will forego the eligibility for the continuance of Incentives and other financial concessions for further years if these Incentives /financial concessions were obtained by misrepresentation of facts or in case of misutilization. I /We not only agree to pay back these Incentives /financial concessions but also authorize State Government to call back the same through summary proceedings under the provisions of R.R.Act,1864.

Station  
Date

Signature of Authorised Person  
With firm/office seal.

**Note:** This application form, if photocopied must be exactly as per original & it must be both sides of the page.

## CERTIFICATE

We confirm that M/s \_\_\_\_\_ has been sanctioned an amount of  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) vide sanction Lr.No  
. \_\_\_\_\_ dt. \_\_\_\_\_ Located at \_\_\_\_\_ for the line of  
activity \_\_\_\_\_ towards term loan and released an amount of \_\_\_\_\_  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ ) on dt  
\_\_\_\_\_ for setting up the Enterprise/Industry. We agree to release the balance term loan along with  
Advance subsidy to be released by the Commissioner of Industries, Hyderabad.

**Signature of financial institution  
Authority /Manager  
With Office Seal.**

**Date:**

**Name:  
Designation:**

**PART-C2 (Check slip for Advanced subsidy application)**

**Documents to be enclosed by the applicant for sanction of eligible Advance subsidy:**

1	Claim application form	Y/N
2	Caste certificate issued by the concerned Tahsildar	Y/N
3	PwD Certificate	Y/N
4	Registered Partnership Deed / Articles Association / Memorandum of Association in case of Pvt. Ltd. Or Companies	Y/N
5	Detailed Project Report issued by the Financial Institution/ List of Plant and Machinery and Equipment to be purchased With copies of quotation	Y/N
6	Advance amount paid to the suppliers, if any.	Y/N
7	Copy of Approval of Factories Department	Y/N
8	Copy of Approval of Town & Country Planning UDA / Municipality	Y/N
9	Consent for Establishment from TG Pollution Control Board	Y/N
10	Consent for Power from DISCOM / TRANSCO	Y/N
11	Udyam Registration	Y/N
12	Term loan Sanction letter issued by the Financial Institution	Y/N
13	Regd. Land Sale Deed / Premises Lease Deed / Allotment Letter From TGIIC / Own Land	Y/N
14	GST Registration Certificate	Y/N

**PART-D1**

**VERIFICATION-CUM-RECOMMENDATION OF GM, DIC FOR ADVANCE SUBSIDY  
(The Enterprise / Industry should be inspected by the General Manager along with concerned Officer only)**

- 1.1 Name and address of the industry:
- 1.2 Name and Designation of the Inspecting Officers :
  - i)
  - ii)
- 1.2 Date(s) of Inspection :
- 1.4 Person (from Industry) present At the time of inspection :

**2.0 Project Details**

3.1 New Enterprise/Industry

Line of activity	Units	Installed capacity	Value

3.2 Proposed fixed capital investment

(in Rs.)

Nature of Assets	Rs.
Land	
Building	
Plant & Machinery	
<b>Total</b>	

3.3 Expected date of commencement of production

4.0 Proposed Project cost as per financial institution sanction letter.

:Rs.

5.0 Total Equity from Promoters/Share holders/Partners to be brought in :Rs.

5.1 Own Capital:- Rs.

5.2 Borrowed from outside:- Rs.

6.0 As on the date of inspection, the following effective steps Have been taken up by the entrepreneur:

- a)
- b)
- a)
- b)
- c)

7.0 Recommended for sanction of producing the following approvals:

Advance Subsidy mentioned below, subject to

- a)
- b)

**8.0 Advance Subsidy:**

8.1 1<sup>st</sup> installment @ 35 % on the eligible Investment Subsidy: Rs -----

8.2 2<sup>nd</sup> installment @ 45 % on the eligible Rs -----

-----

**Total :: Rs.**

-----

**9.0 Verification Certificate:**

Certified that the contents of the claim under Part-A and the document indicated in Part-C of this claim application are verified and found correct. Further certified that the fixed assets claimed for incentives are essentially required for carrying the production in which the industry is engaged in.

The Enterprise/Industry has been inspected, and work is in progress and recommending here with for the sanction of Advance subsidy.

Signature of the Officer  
District Industries Centre

Signature of General Manager,  
District Industries Centre

**PROFORMA - I**  
**FORM-A**  
**APPLICATION-CUM CERTIFICATION OF GST DEPARTMENT SHOWING THE TAX PAID BY THE**  
**ENTERPRISE FOR AVAILING REIBURSEMENT**

1stHALFYEAR/2ndHALFYEAR– 202 –202

(1st half year means tax paid for the period from 1st April to 30th September & 2nd half year means tax paid for the period from 1st October to 31st March)

To : The ST, Commercial Tax/GST Officer,

(Address)

Sir,

I hereby request you to Certify for reimbursement of Net SGST @100%/75% under new Industrial policy framework for Telangana.

1. Name of the Enterprise/Industry and Address :.....  
 .....

2. Name of the goods manufactured :.....

In Telangana in his own Enterprise/Industry.

Item wise production details during the 1 <sup>st</sup> Half Year/2 <sup>nd</sup> half year:	Units	Qty/Value
a)		
b)		
c)		
Total		

4. Net SGST paid by the Enterprise/Industry under the State Sales Tax Act, for the 1st half year/2nd half year : 201 --201

(a) NET SGST Tax paid on sales by it in : Rs.....

Respect of goods manufactured (in figure)

By the Enterprise/Industry in (Rupees... )

Telangana during the 1st half year/ (in words)2nd half year.

5. Name of the Bank with its branch:.....

Name and bank account No. through .....

Which the payment was made.

6. GST Registration Certificate No. :.....  
 .....

I duly verify that all the facts and figures furnished above are correct.

Station:

Signature of Authorised Person

Date: with Firm/Office Seal.

(Proprietor/Partner/Managing Director/Director) (Strike out which ever is not applicable)

## CERTIFICATE

It is certified that all the facts and figures furnished by the Enterprise is verified with the records and found correct. The above Enterprise/Industry has paid the Net SGST of Rs. \_\_\_\_\_ and also there is no due for the 1st half year/2nd half year – 202\_\_ - 202\_\_

Month wise details are as follows:

Sl No	Net SGST		NET SGST	
	Due Month	Due amount in Rs	Paid Month and year	Amount paid (in Rs)
1	March 20____		April 20____	
2	April 20____		May 20____	
3	May 20____		June 20____	
4	June 20____		July 20____	
5	July 20____		August 20____	
6	August 20____		September 20____	
7	September 20____		October 20____	
8	October 20____		November 20____	
9	November 20____		December 20____	
10	December 20____		January 20____	
11	January 20____		February 20____	
12	February 20____		March 20____	

Place:

Date:

COMMERCIAL TAX OFFICER( ST)/  
GST OFFICER(concerned)  
Office Seal.

**PROFORMA - II**

**CHARTERED ACCOUNTANT CERTIFICATE**

I/We here by confirm that I/We have examined the prescribed registers, books of account and the bank statement in respect of M/s \_\_\_\_\_ (Enterprise).

Sl No.	Nature of the Asset	Value in Rupees
1	Land	
2	Building	
3	Plant & Machinery	
	TOTAL	

I/ We here by certify that the above figures furnished by the Enterprise holder are verified with the records of the Enterprise as per the provisions stipulated in G.O.Ms.No.16 Industries and Commerce (FP&MSME) Department., dated.18/09/2024.

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Signature & Stamp/seal of the Signatory\_\_\_\_\_

Name\_\_

Membership No.\_\_\_\_\_

Full address\_\_

Name and address of the Institution where registered.

CA UDIN No:

Date:

Place:

**PROFORMA – IIA**

**CHARTERED ACCOUNTANT CERTIFICATE FOR EXPANSION UNITS**

I/We here by confirm that I/We have examined the prescribed registers, books of account and the bank statement in respect of M/s \_\_\_\_\_ (Enterprise).

Sl No.	Nature of the Asset	Investment of Existing unit (in Rs)	Investment of expansion unit (in Rs)	% of Increase
1	Land			
2	Building			
3	Plant & Machinery			
	TOTAL			

	Line of activity	Units i.e. Nos./Tons/Ltrs.	Installed Capacity	Values in Rs.
New/Existing Enterprise				
Expansion/ Diversification Project				
% of increase under Expansion/Diversification Project				

I/ We here by certify that the above figures furnished by the Enterprise holder are verified with the records of the Enterprise as per the provisions stipulated in G.O.Ms.No.16 Industries and Commerce (FP&MSME) Department., dated.18/09/2024.

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Signature & Stamp/seal of the Signatory\_\_\_\_\_

Name\_\_

Membership No.\_\_\_\_\_

Full address\_\_

Name and address of the Institution where registered.

CA UDIN No:

Date:

Place:

**PROFORMA - III**

**STATEMENT OF ACCOUNTS IN RESPECT OF AIDED ENTERPRISES:**

1.	Name & Address of the Enterprise :			
2.	Name & Address of the Financial Institution:			
3.	Term loan sanction:	Date of filling Of application	Date of Sanction	Amount Sanctioned (in Rs.)
	1 <sup>st</sup> Loan			
	2 <sup>nd</sup> Loan			
	3 <sup>rd</sup> Loan etc.			

4. Project Cost, loan sanctions and release, assets acquired (in Rs.)

Nature of Asset	Approved Project Cost (Original)	Quantum of Loan Sanctioned	Promote rs Margin	Loan Received	Assets Acquired to the extent of Loan Released	Assets which form Part of approved Project Cost but loan was Not drawn	Total acquired.
1	2	3	4	5	6	7	8
Land							
Buildings							
Plant & Machinery							
Machinery contingencies							
Erection							
Technical know-how, feasibility study							
Working capital							
Total							

5. If the Project Cost is revised the details. (in Rs.)

Nature of Asset	Revised Approved Project Cost	Addl. Part of Approved Project Cost	Quantum of Addl. Loan Sanctioned	Quantum of Addl. Loan Received	Proportionate Asset Acquired to the Addl. Loan Released	Assets which form Part of approved Project Cost but loan was not drawn	Total Assets acquired .
1	2	3	4	5	6	7	8
Land							
Buildings							
Plant & Machinery							
Machinery contingencies							
Erection							
Technical know-how, Feasibility study,							
Working capital							
Total							

a) Name of the Certifying Officer :.....

b) Designation :.....

**Date:**

Signature of the Certifying Officer  
Stamp with Designation

Bank Seal

**PROFORMA - IV**  
**LIST OF PLANT & MACHINERY**

Statements on machinery including erection, freight transportation on which term loan was released along with promoters margin within approved project cost of M/s. \_\_\_\_\_

.....

Sl. No.	Name of the machine with Specifications	Date of Placement of Order	Name & Address of the Supplier	Bill No. & Date	Amount of the bill including freight, insurance, taxes, etc. (in Rs.)

For self-fabricated Machinery, certificate be affixed on the minimum life and cost reasonableness of each item with specification of such machinery.

***This is to certify that from the above list of plant & machinery Sl. No. \_\_\_\_\_ to \_\_\_\_\_ are new and Sl. No. \_\_\_\_\_ to \_\_\_\_\_ are second hand machinery***

a) Name of the Certifying Officer: .....

b) Designation : .....

Signature of the Certifying Officer

Stamp with Designation

Bank/APSFC Seal

**Certification**

a) Verified Plant & Machinery, found totally with the list, duly erected and put to use and is required for manufacturing the approved lines of activities.

b) There are no second hand machinery items in the list.

Signature of Inspecting officers with designation and seal

**PROFORMA - V**

**(CIVIL ENGINEER'S CERTIFICATE)**

I hereby certify that M/s. (Name of the Industrial Enterprise with complete address)

As against the estimated cost of Rs. (Rupees.....  
.....only) has completed the civil work

(address)as on Under: -

1. Value of completed Civil works as per the estimate (Item wise details) of the building and civil work completed (With plinth area must be shown)

Rs.

- a)
- b)
- c)
- d)

2. Expenditure incurred on other items excluding the item shown in (1) above pertaining to a factory construction. Details of each item to be shown.

- a)
- b)
- c)
- d)

Total Rs.

Place:

Date: Civil Engineer of the Financing Institution /Chartered Engineer.

Note: In respect of Expansion / Diversification, the value of Civil works should be on the additional constructions taken up for the purpose of Expansion/ Diversification only.

**PROFORMA - VI**

**DETAILS OF THE EMPLOYEE**

1. Name of the Enterprise:
2. Date of Commencement of Commercial Production:
3. Age
4. Gender : Men/Women
5. Social Status : SC/ST/BC/Other
6. Local/Nonlocal (District as a unit)
7. Educational Qualifications: ITI/Degree
8. Previous Experience
9. a) EPF No.  
b) ESI No.
10. Date of Joining the Industry:
11. Training Period : From to
12. Expenditure incurred for Training:
13. Training Organisation:
14. Whether any Government funds availed by the Organisation for this training purpose. If so ,details

I have verified the above facts &certify that they are true and correct.

AUTHORISED SIGNATIORY:

Name:.....

Designation:.....

Date:.....

Seal:.....

**PROFORMA - VII**

**To be filed along with claim application by the self-financed Enterprises/industries**

Statement of new Plant, Machinery & Equipment (P.M.E) Purchased and installed by  
M/s..... In the enterprise/industry located at  
.....

**NEW PLANT, MACHINERY&EQUIPMENT**

Sl.No.	Name & Specification of Machinery Equipment	Date of Placement of Order	Name and Address of Supplier	Bill No.& Date	Basic Cost (Rs.)	Taxes Duties (Rs.)	Insurance (Rs.)
1	2	3	4	5	6	7	8

Freight (Rs.)	Others (Rs.)	Total (Rs.)	Whether Cash/ Credit Purchase	Payments made against Credit Purchase, Cheque /DD/No. &Dt.	Receipt No. & Date in token of receipt of amount by Supplier	In respect of other than the machines the purpose for which used	Remarks
9	10	11	12	13	14	15	16

Station:

Signature of Authorized Person

Date:

with Firm/Office Seal.

**Certification**

- d) Verified Plant & Machinery, found to tally with the list, duly erected and put to use and is required for manufacturing the approved lines of activities.
- e) There are no secondhand machinery items in the list.

**Signature of Inspecting officers with designation and seal**

**PROFORMA – VIII**

**To be filed along with claim application by the all Industrial Enterprises /Industries**

Statement of Second hand Plant, Machinery & Equipment (P.M.E) Purchased and installed by  
M/s.....

Intheenterprise/industrylocatedat.....

**SECOND HAND PLANT, MACHINERY & EQUIPMENT**

Sl.No.	Name &Specification of Machinery Equipment	Date of Placement of Order	Name and Address of Supplier	Bill No.& Date	Basic Cost(Rs.)	Taxes Duties(Rs.)	Insuranc e(Rs.)	Others
1	2	3	4	5	6	7	8	9

Total (Rs.)	Whether Cash/ Credit Purchase	Payments made against Credit Purchase, Cheque /DD/ No. & Dt.	Receipt No. & Date in token of receipt of amount by Supplier	In respect of other than the machines the purpose for which used	Depreci ated Value	Minimum Life	Remarks
10	11	12	13	14	15	16	17

Station :

Signature of Authorized Person

Date:

with Firm/Office Seal.

**CERTIFICATES:**

i) Verified and certified that the depreciated value of each purchase reflected at column “15” of the above statement are correct

ii) Verified and certified that the minimum life of each purchase of secondhand machinery reflected at column “16” of the above statement are correct

Signature of Chartered Accountant with Seal affixed

Signature of Chartered Engineer with seal affixed

**PROFORMA - IX**

**To be filed along with claim application by the all Industrial Enterprises /Industries**

Statement of Self Fabricated Machinery installed by

M/s..... In the enterprise /industry located

at..... **SELF FABRICATED**

**MACHINERY (STATEMENT OF MATERIALS PURCHASED & WAGES PAID BE APPENDED)**

Sl.No.	Name & Specifications of the Item Fabricated	Cost. (in Rs.)	Minimum Life	Remarks
1	2	3	4	5

Station :  
Authorized Person

Date:

Signature of

with Firm/Office Seal.

**CERTIFICATE:**

Verified and certified that the minimum life and cost reasonableness of self-fabricated machinery reflected column 3 & 4 are of the above statement are correct.

Signature of Chartered Engineer with seal affixed

**PROFORMA - X**

**To be filed along with claim application for reimbursement of interest amount under (Pavala Vaddi scheme) (Para 4.11 of Guidelines)**

**CERTIFICATE FOR TERMLOAN**

It is to certify that \_\_\_\_\_ the Micro/Small Enterprise (Industrial Enterprise) is engaged in the manufacture of \_\_\_\_\_ have been sanctioned Rs. \_\_\_\_\_ Vide sanction letter No. and \_\_\_\_\_ as Term Loan with Loan Account number \_\_\_\_\_. The Enterprise has repaid principal amount together with Interest as detailed below.

Details of disbursements against the sanctioned loan.

Sl.No.	Date of Disbursements	Amount Disbursed
1		
2		
3		
4		
<b>Total Amount Disbursed Rs.</b>		

Payment of Interest												
Term Loan	Total Amount disbursed in Rs.	Rate of Interest	No. of Installments fixed for Repayment	Due date of installment of principal amount.	Amount of the installment of principal amount become due in Rs.	Interest chargeable on the due date of the installment of principal amount (interest against each installment of be shown separately)	Sl. No. of installment	Date of payment of Principal Amount	Principal Amount paid in Rs.	Date of payment of Interest Amount	Interest Amount paid in Rs.	Eligible interest subsidy amount for reimbursement under Pavala Vaddi Scheme
1	2	3	4	5	6	7	8	9	10	11		12
1												
2												
3												
4												
5												
6												

1. This is a new Enterprise with the Udyam Registration no. \_\_\_\_\_ Date \_\_\_\_\_ and date of Commencement of Commercial production-----
2. Certified that more than 75%of the plant and machinery is new and not second hand.
3. Penal interest is excluded and the Enterprise is paying regularly the interest as well as principal amount

4. Reimbursement of interest will be eligible from the date of commencement of commercial production.
5. Certified that the interest shown under the demand column is calculated on the principal amount due only but not on loan amount outstanding which includes interest not paid on due dates and added to the loan account i.e., compound in affect was not resulted in due to non payment of interest/principal on due date(s) while calculating the interest.
6. The following condition has been taken into consideration while arriving the interest period paid:  
 " The loan accounts that are classified as overdue in the books of the bank at time of half yearly closing and that which are classified as Non Performing Assets at year end closing are ineligible. However, if their repayments are on-time and regularize the arrears they are eligible for the incentives in the next half yearly period."

**a) Name of the Certifying Officer:**.....

**b) Designation** :.....

**Signature of the Certifying Officer Stamp with Designation**

**Bank/TSFCSeal**

**Note:** This application form, if photocopied must be exactly as per original & it must be both sides of the page.